

AH1601 NATIONAL UNION OF DISTRIBUTIVE WORKERS, 1939-1984

Historical Papers Research Archive, University of the Witwatersrand, South Africa

60 boxes

#### CLASSIFICATION

A Constitution and History (Box 1)  
B National Executive Council (Box 1)  
C Branch Executive Council (Box 2 to11)  
D Secretariat (Box 12 – 13)  
E Minutes of Other Meetings (Box 14 – 16)  
F General Correspondence (Box 17)  
G Conferences (Box 17)  
H Reports (Box 18)  
I Finance (Box 19 – 20)  
J Membership (Box 21 – 24)  
K N.U.D.W. Staff (Box 25)  
L Office Premises (Box 26)  
M Motor Vehicles (Box 26)  
N Insurance (Box 26)  
O Circulars (Box 27)  
P Press Statements and Petitions (Box 28)  
Q Printed Items (Box 28 – 29)  
R Publications (Box 29)  
S NUCAW (Box 30 – 32)  
T CCAWUSA (Box 33)  
U Dealings with Stores, complaints, cases and agreements (Box 34 – 44)  
V Dealings with Government Departments (Box 45 – 49)  
W Dealings with other Organisations and Unions (Box 50 – 51)  
X Conditions of Employment (Box 52)  
Y Special Topics (Box 53 – 58)  
Z Miscellaneous (Box 59)

Photographs stored with photograph collections in the Media Room.

#### COLLECTION

A Constitution and History 1960 – 1982 2f

Aa Constitution (1956) 1963 – 1977 1f  
Aa1 Notes on Union Constitution and Structure (local, general, regional, national)  
Aa2 1963 – constitution  
Aa3 1969 – amendments to Constitution re: Commercial Travellers and increased subs.  
Aa4 1970 – proposed amendments  
Aa5 1971 – amendments  
Aa6 1976 – Revised Constitution  
Aa7 1977 – amendments  
Aa8 Instruction to Counsel for opinion (1956)  
Aa9 Opinion – legal.

Ab History 1960 – 1982 1f  
1960 – amended certificate of registration  
1974 – Story of South African Shopworkers by N. Herd  
1982 – brief description of history of N.U.D.W. and NUCAW.  
Short history of the N.U.D.W.'s role in the Commercial Distributive Trade in South Africa by J.R. Altman.

- B National Executive Council 1942 – 1984 5f
- Ba Minutes of N.E.C. Meetings 1967 – 1984 1f
- Ba1 Minutes, 23 – 24 September 1967
- Ba2 Minutes, 23 March 1968
- Ba3 Minutes, 25 April 1970 (agenda only)
- Ba4 Minutes, 23 August 1970
- Ba5 Minutes, 11 November 1984
- Bb Minutes of Joint NUCAW and NUDW NEC Meetings 1972 – 1982 1f
- Bb1 Minutes, 23 September 1972
- Bb2 18 May 1979 (Agenda only)
- Bb3 Minutes, 13 – 14 October 1979
- Bb4 Minutes, 15 – 16 November 1980
- Bb5 Minutes, 22 November 1981
- Bb6 Minutes, 23 May 1982
- Bc Correspondence – National President (Morris Kagan), July 1968 – December 1980 1f  
Correspondents include: J.R. Altman, Dulcie Hartwell and Rhodesia Commercial and Allied Workers Union
- Subjects include: T.U.C.SA., wage determination, overtime, leaflets, subs, presidential address, and letters of a personal nature.
- Bd General Correspondence (16 items) 1f  
1942 – 1982  
Correspondents include: B. Page, K. Kagan, M. Kagan, D.M. Hartwell and J.R. Altman  
Subjects include:  
1942 – letter of good wishes to D. Fox  
1947 – Congratulation to Wits -A- Branch  
1950 – Dance  
1970 – 1972 – N.E.C. Meetings  
1980 – N.E.C. Meetings.
- Be Miscellaneous 1f
- Be1 Payment of N.E.C. expenses
- Be2 Explanatory note on allocation of expenses
- Be3 Economic inset to NUDW Presidential Address – 1970
- C Branch Executive Committee 1939 – 1985 5f + 17 bound vols.
- Ca Minutes of B.E.C. Meetings (see also Cd) 1943 – 1985  
(volumes are bound)
- Ca1 Volume Ia, 13 May 1943 – 28 November 1945
- Ca2 Volume Ib, 28 November 1945 – 23 July 1947
- Ca3 Volume II, 20 August 1947 – 15 March 1950
- Ca4 Volume III, 25 January 1950 – 16 July 1952
- Ca5 Volume IV, 21 September 1966 – 4 December 1968
- Ca6 Volume V, 15 January 1969 – 29 July 1970
- Ca7 Volume VI, 12 August 1970 – 29 May 1973
- Ca8 Volume VII, 12 June 1973 – 27 July 1976
- Ca9 Volume VIII, 17 August 1976 – 26 June 1979
- Ca10 Minutes, 18 August 1984
- Ca11 Minutes, 13 October 1984
- Ca12 Minutes, 13 April 1985

- Cb Attendance Register – B.E.C. Meetings, 19 November 1964 – 28 March 1973 1f
- Cc Notices and Agendas of B.E.C. Meetings, 14 Feb 1978 – 28 November 1981 1f
- Cd Minutes of Other Transvaal B.E.C. Meetings 1934 – 1954 1f
- Cd1 Johannesburg – November 1939 – September 1941
- Cd2 Springs – December 1941 – September 1944
- Cd3 Vereeniging – 1947
- Cd4 Vanderbijlpark – February 1950 – September 1954
- Cd5 Register of Members  
Vanderbijlpark (1948 – 1952), Witbank (1951 – 1952), Potchefstroom (1951 – 1952), Vereeniging (1947 – 1952) and Klerksdorp (1951). It also includes a brief monthly diary of events.
- Ce Correspondence, 21 items, November 1967 – December 1973 1f
- Cf Powers and Duties of Branches and Officers, 1956 1f
- D Secretariat 1952 – 1981 9f
- Da Minutes of Meetings 1968 – 1981 1f
- Da1 Minutes, 22 – 23 August 1968
- Da2 Minutes, 1 December 1968
- Da3 Minutes, 17 April 1969
- Da4 Minutes, 20 August 1969
- Da5 Minutes, 23 November 1969
- Da6 Minutes, 23 April 1970
- Da7 Minutes, 14 July 1970
- Da8 Minutes, 20 August 1970
- Da9 Minutes, 5 December 1970
- Da10 Minutes, 23 April 1971
- Da11 Minutes, 10 September 1971
- Da12 Minutes, 12 November 1971
- Da13 Minutes, 20 April 1972
- Da14 Minutes, 18 August 1972
- Da15 Minutes, 24 August 1972
- Da16 Minutes, 23 September 1972
- Da17 Minutes, 5 November 1972
- Da18 Minutes, 18 May 1979
- Da19 23 November 1981 – Minutes of Seminar
- Db Correspondence 1954 – 1982 8f  
Correspondents include: M. Kagan (Regional Sec.), J.R. Altman, D. Hartwell, G. Rennie and other Branch Secretaries.
- Db1 Correspondence, 1954 – 1967
- Db2 Correspondence, 1968
- Db3 Correspondence, 1969
- Db4 Correspondence, 1970
- Db5 Correspondence, 1971
- Db6 Correspondence, 1972
- Db7 Correspondence, 1976 – 1980
- Db8 Correspondence, 1982
- E Minutes of Other Meetings 1943 – 1980 2f
- Ea Minutes of Annual and Quarterly Meetings 1949 – 1980 1f

- Ea1 October 1949 – May 1955 (Includes attendance registers)
- Ea2 November 1955 – August 1963 (Includes attendance registers)
- Ea3 Minutes of combined NUDW and NUCAW Branch Meetings
- Ea3.1 Minutes, 29 March 1979
- Ea3.2 Minutes, 30 October 1979
- Ea3.3 Minutes, 24 April 1980
- Ea3.4 Minutes, 11 November 1980
- Ea3.5 Minutes, 14 November 1981
- Ea4 Notices and Agendas of Meetings 1951 – 1980
  
- Eb Minutes of Strike, Shop and Sub Committee Meetings 1f
- Eb1 February 1943 – June 1950
- Eb2 Notices and Agendas.
  
- F General Correspondence, 1952-1982, 1f  
Correspondents include: Sweet Workers Union, S.A. Bureau of Standards, Department of Labour, S.A. Society of Bank Officials, S.A. Co-ordinating Consumer Council and Johannesburg Chamber of Commerce.  
  
Subjects include: Hotel reservations, letters of condolence, charities and letters to newspaper editors
  
- G Conferences, 1967 – 1985 5f  
Include: Summary of business, motions and resolutions, reports, addresses and financial statements.
  
- Ga 30th Annual Conference 22-26 April 1967
- Gb 31st Annual Conference 23-27 March 1968
- Gc 39th Ordinary Conference 28-31 May 1983
- Gd 40th Ordinary Conference 16-19 May 1985
  
- Ge Miscellaneous
- Ge1 Proposed resolution to be placed on agenda of 32nd annual conference (1969)
- Ge2 Replies to Conference Resolutions – 1969
- Ge3 Resolution for 33rd Annual Conference 1970
- Ge4 Conference Standing Orders
- Ge5 N.E.C. and Conference Expenses
- Ge6 Conference Statement on Disinvestment (undated)
- Ge7 Motions for submission to Biennial Conference – 17 May 1980
  
- H Reports 1966 – 1985 6f
  
- Ha General Secretary's Report to N.E.C. 1f 1979 – 1984
- Ha1 1979 – General Secretary's Report (May)
- Ha2 1981 – Secretary's Report to Joint Meeting (November)
- Ha3 1983 – Report to NEC
- Ha4 1984 – Report
  
- Hb 'Branch Reports 1967 – 1985 4f
  
- Hb1 Organisers Reports to B.E.C. 1968 – 1971 1f
- Hb1.1 Reports, 5 March 1968
- Hb1.2 Reports, 15 May 1968
- Hb1.3 Reports, 31 July 1968
- Hb1.4 Reports, 21 August 1968
- Hb1.5 Reports, 18 September 1968

Hb1.6	Reports, 4 December 1968
Hb1.7	Reports, 5 December 1968
Hb1.8	Reports, 15 January 1969
Hb1.9	Reports, 9 March 1969
Hb1.10	Reports, 9 April 1969
Hb1.11	Reports, 9 July 1969
Hb1.12	Reports, 13 August 1969
Hb1.13	Reports, 24 September 1969
Hb1.14	Reports, 1969/11/12
Hb1.15	Reports, 21 January 1970
Hb1.16	Reports, 11 March 1970
Hb1.17	Reports, 21 April 1970
Hb1.18	Reports, 20 May 1970
Hb1.19	Reports, 15 July 1970
Hb1.20	Reports, 14 October 1970
Hb1.21	Reports, 25 November 1970
Hb1.22	Reports, 3 March 1971
Hb1.23	Reports, 19 May 1971
Hb1.24	Reports, 7 June – 18 June 1971
Hb1.25	Reports, 23 June 1971
Hb1.26	Reports, 8 August 1971
Hb2	Secretary's Reports 1979, 1980, 1985 1f
Hb2.1	Reports, May – August 1979
Hb2.2	Reports, January to October 1979
Hb2.3	Reports, January to September 1980
Hb2.4	Reports, June 1985
Hb3	Reports to N.E.C. 1967 – 1970 1f
Hb3.1	Reports, September 1967
Hb3.2	Reports, August 1968
Hb3.3	1968 – Transvaal Central Branch Report
Hb3.4	Reports, 1969 July
Hb3.5	Reports, 1970
Hb3.6	Reports, 1970 – Additional Branch Reports
Hb4	Other Reports (Branch) 1967 – 1972 1f
Hb4.1	Supplementary Report to Conference 1 September 1966 – 28 Feb. 1967
Hb4.2	Report to Annual Conference – August 1968
Hb4.3	Annual Report 31 August 1969
Hb4.4	Annual Report 1971
Hb4.5	Biennial Report 1971/1972
Hc	Reports – General 1966 – 1979 1f
Hc1	1966 – Summary of Report of Department of Labour
Hc2	1978 – Report on 24th Annual Conference of TUCSA
Hc3	1978 – Report on Service Charge Systems in Hotels
Hc4	1979 – Report of Meeting between Shield Security, CCAWUSA, NUDW and NUCAW
Hc5	State-of-the Art Report: Labour unrest in the Commercial Distributive Trade by A.C. Allais
Hc6	Report on Position in Regard to Membership Record Cards.
I	Finance 1945 – 1985 16f
Ia	Cash Registers 1945 – 1966 2f
Ia1	March 1945 – May 1960
Ia2	June 1960 – January 1966
Ib	Financial Reports 1967 – 1984 2f
Ib1	National Treasurer's Report – 1967

lb2	Auditors Reports
lb2.1	1967 (Head Office)
lb2.2	1969 (Head Office)
lb2.3	1976 (Wits. Branch)
lb2.4	1978 (Head Office)
lb2.5	1982 (Head Office)
lb2.6	1983
lb2.6.1	Head Office
lb2.6.2	Wits.
lb2.6.3	Central Transvaal
lb2.6.4	Bloemfontein
lb2.6.5	Western Province
lb2.6.6	Natal
lb2.6.7	Northern Orange Free State
lb2.7	1984 (Head Office)
lc	Financial Statements 1967 – 1981 1f
lc1	Financial Statements, 31 August 1967
lc2	Financial Statements, 31 December 1969
lc3	Financial Statements, 31 August 1969
lc4	Financial Statements, 30 June 1970
lc5	Financial Statements, 31 December 1970
lc6	Financial Statements, 31 December 1971
lc7	Financial Statements, 31 December 1972
lc8	Financial Statements, 31 December 1973
lc9	Financial Statements, 31 December 1974
lc10	Financial Statements, 31 December 1975
lc11	Financial Statements, 31 December 1977
lc12	Financial Statements, 31 December 1980
lc13	Financial Statements, 31 December 1981
ld	Income and Expenditure Accounts 1945 – 1983 1f
ld1	1 March – 30 September 1945
ld2	Apr-50
ld3	Analysis of Income and Expenditure from 1962 to 1969
ld4	Six month period ended 30 June 1982
ld5	Monthly Accounts January – October 1982
ld6	Monthly Accounts January – November 1983.
le	List of Cheques Issued 1968 – 1984 1f
le1	1 June – 31 July 1968 (Head Office)
le2	1 August – 31 October 1969
le3	1 November 1969 – 28 February 1970 (Head Office)
le4	1 September – 31 October 1971
le5	1 August – 31 October 1972 (Head Office)
le6	January – May 1981 (NUCCAW)
le7	4 January – 17 February 1984 (Head Office)
le8	27 September – 26 November 1984 (Head Office)
lf	Balance Sheets 1982 – 1985 1f
lf1	30 June 1982 Joint Balance Sheets of NUDW and NUCAW
lf2	30 September 1982 (Head Office)
lf3	30 June 1983 (Head Office)
lf4	March 1985 (Head Office)
lg	Inter-Office Payment Advice 1f
lh	Banking and Savings Accounts 6f 1961 – 1983

(Arranged alphabetically)

- lh1 Barclays Bank 1966 – 1983 1f  
Includes: correspondence from 1966 to 1979 and bank statements from 1982 – 1983.
- lh2 Johannesburg Building Society 1961 – 1971 1f  
Includes: Correspondence from 1961 – 1971; Fixed Deposit Interest Advice and Balance (1969).
- lh3 Nedbank 1974 – 1983 1f  
Includes: Statements from September 1981 – September 1983 and correspondence from 1974 – 1978
- lh4 South African Permanent 1f  
Correspondence 1965 – 1970
- lh5 Standard Bank / Stannic 1f  
1969 – 1979  
Includes: Statements, notices of overdrawn account and correspondence
- lh6 United Building Society 1f  
1967 – 1978  
Includes: savings account book, statements and correspondence.
- li General Financial Correspondence. 1f  
1968 – 1982  
Includes: Resolutions, banks, interest rates and returns
- J Membership 1951 – 1984 20f + 9 record books
- Ja Correspondence 1952 – 1984 8f  
Subjects include: Union subs, stop orders, fees and long service badges.
- Ja1 1952 – 1965
- Ja2 1966 – 1967
- Ja3 1968
- Ja4 1969
- Ja5 1970
- Ja6 1971
- Ja7 1972
- Ja8 1973 – 1984
- Jb Membership Record Books 9 books 1954 – 1969
- Jb1 Vereeniging and Vanderbijlpark - July 1955 – September 1958.
- Jb2 Witwatersrand
- Jb2.1 January 1954 – June 1956
- Jb2.2 June 1956 – November 1958
- Jb2.3 September 1958 – May 1961
- Jb2.4 June – August 1960
- Jb2.5 May 1960 – November 1963
- Jb2.6 November 1963 – March 1966
- Jb2.7 March 1966 – May 1968
- Jb2.8 May 1968 – October 1969
- Jb2.9 Membership Figures – Ackermans, Clicks, Edgars, Scotts, Select-a-Shoe, Truworhs and Topics. (Undated)
- Jc Returns of Members in Good Standing 1f  
January 1978 – August 1981
- Jd Membership Return Figures 1951 – 1968 4f
- Jd1 Years 1951 – 1954
- Jd2 Years 1955 – 1959
- Jd3 Years 1960 – 1963
- Jd4 Years 1964 – 1968
- Je Kardex Counts 1f

Jf Recipients of Ten Year Certificates 1969 and 1971 1f

Jg Recipients of Twenty Year Badges 1969 and 1971 1f

Jh Membership Recruitment Campaign – 1971 1f

Ji Standard Form Letters 1f  
Includes: application forms, acceptance of applications, recognition of long membership, transfers, subs, contributions in arrears and resignations.

Jj List of letters sent to stores re stop order facilities. 1f

Jk Miscellaneous 1f  
Includes: M Kagan's membership card, comments on organising and questionnaire 'How good a Union member are You?'

K Staff 1961 – 1981 19f

Ka Correspondence Feb 1966 – Apr 1966 1f  
Subjects include: Appointments, resignations, Office Staff, sick leave, conditions of service, and duties of service

Kb Office Bearers 1f  
List of Union Officials 1967 – 1974 (incomplete). Includes NEC members, Branch members and Conference delegates.

Kc Expenses incurred by Staff 1978 – 1979 1f  
Includes expenses vouchers for conference and NEC meetings.

Kd Medical Aid 1f  
CIMAS 9th A.G.M – 1970  
ERICA – rules 1976  
Staff Medical Aid Scheme returns – July to August 1980

Ke Pension 1f  
Includes: Joint Unions' Pension Scheme, Cimas (?) Pension members and Old Mutual Pension Fund (1980/81).

Kf Provident Fund 1961 – 1979 9f

Kf1 Constitution 1961 – 1971 1f

Kf1a 1961 – Revised Constitution

Kf1b 1966 – Amendments

Kf1c 1968 – Proposed amendments

Kf1d 1971 – Proposed amendments

Kf2 Financial Statements 1969 – 1978 6f

Kf2a 1969 – Audited Accounts

Kf2b 1971 – Revenue Accounts

Kf2c 1973 – Chairman's Reports

Kf2d 1976 – Financial Records

Kf2e 1977 – Financial Statements

Kf2f 1978 – Financial Statements

Kf3 Correspondence 1961 – 1979 1f

Kf4 Miscellaneous 1f  
Includes: Minutes of Management Committee Meeting April 1978 and membership applications

Kg Retirement Graturity Account 1f  
Wits Tea Room, Restaurant and Catering Trade Employees Union March 1979 – August 1980

Kh Salaries 3f 1964 – 1981

Kh1 Correspondence March 1964 – July 1972 1f

Kh2 General 1f

Kh2.1 Memorandum re: Staff Salaries

Kh2.2 List of salaries earned and expected increases: 1951, 1969/70, 1971, 1972

Kh2.3 Duties of Miss S.E. Bonthuys.



Ki Elections and Nominations 1f  
Ki1 1967 – Election of Management Committee  
Ki2 1974 – Election of Union Officials and B.E.C. Members  
Ki3 1981 – N.E.C. postal ballots

L Premises 1964-1977 1f  
Includes: Rental Agreements, and change of address notification

M Motor Vehicles 1968 – 1982 3f  
Includes motor vehicle contraventions, licences, condition of vehicles, accidents, change of ownership and insurance.  
Ma Years 1968 – 1969  
Mb Years 1970 – 1971  
Mc Years 1972 – 1982

N Insurance 1f  
Correspondents: Traduna, Federated Insurance Co., Yorkshire, General Accident and ILA.

O Circulars (Head Office) 1965 – 1985 5f  
Oa Years 1965, 1967  
Ob Years 1968  
Oc Years 1969  
Od Years 1970  
Oe Years 1971, 1972, 1979, 1982, 1985

P Press Statements and Petitions 2f 1968 – 1981

Pa Press Statements 1968 – 1981 1f  
(Includes press releases)  
Pa1 Wage Board Recommendations for new minimum wages (1968)  
Pa2 Wage Board Recommendations for Commercial Distributive Trade (principal areas) – 1968  
Pa3 Manpower Training Bill – 1968  
Pa4 Protest against inadequacy of Wage Board Recommendations  
Pa5 Wage Determination 302 – 1968  
Pa6 Job Reservation in Shops – 1969  
Pa7 33rd Annual Conference  
Pa8 Distributive workers to seek substantial increases – 1972  
Pa9 Wage Board Recommendations for new minimum wages in Commercial Distributive Trade (principal areas) – 1973  
Pa10 Information Scandal – 1979  
Pa11 Arrest and Detention of A. Fine and E. Mashinini – 1981  
Pa12 New Wage Determination for Commercial Distributive Trade, Smaller Towns.

Pb Petitions 5 items 1f Undated

Q Printed Items 1940 – 1985 13f

Qa Pamphlets and Leaflets 1948 – 1980 11f  
Qa1 Hours of Work 1f  
Includes: overtime, part-time, extension of Trading hours, Saturday Afternoon Closing, 5-day week, 5 pm / 5:30 pm closing, Easter and Christmas.  
Qa2 Leave 1f

Includes: holidays, annual leave, sick leave and long service leave.

- Qa3 Meetings 1948 – 1980 4f  
Qa3.1 Staff Meetings (Stores) 1f  
1950 - 1960  
Arranged alphabetically  
Stores include: Ackermans, Antseys, Belfast, Messrs. Bloch and Co., CTC Bazaars, Carlton Centre, L. Fatti and Co, Foschini, Greatermans, Levisons, Moshel Gevisser, O.K. Bazaars, Paramount, Publix Carlton, Sive Bros., Truworthis and Woolworths.
- Qa3.2 Union meetings in Certain Towns. 1f  
Arranged alphabetically  
Include: Benoni, Boksburg, Brakpan, Germiston, Krugersdorp, Randfontein, Springs, Vanderbijlpark and Vereeniging.
- Qa3.3 Quarterly and Annual General Meetings 1f  
Arranged chronologically  
1950 – 1980 (incomplete)
- Qa3.4 General Meetings 1f  
Arranged chronologically  
1948 – 1964  
Subjects include: conference resolutions, unlawful organisations Bill, elections, wage Board and wage determination, trading hours and general discussions
- Qa4 Join NUDW. 1f  
Topics include: what is the NUDW, why join NUDW, what is trade unionism and what NUDW has done for its members.
- Qa5 Newsletters 1f  
Qa6 Benefits of Unemployment Insurance Act 1f  
Qa7 Wages 1f
- Qa8 Miscellaneous 1f  
Qa8.1 Attendance, absenteeism, deductions  
Qa8.2 Buy South African Campaign  
Qa8.3 Claim for Damages – Vereeniging News  
Qa8.4 Contract of Employment  
Qa8.5 Entitlements  
Qa8.6 Intimidation and victimisation  
Qa8.7 I.C.Act  
Qa8.8 Medical Aid  
Qa8.9 Seasons Greetings  
Qa8.10 Seating  
Qa8.11 Shop Stewards  
Qa8.12 Uniforms  
Qa8.13 Kate Kagan  
Qa8.14 Late Back Page
- Qb Newspapers and Bulletins 1f  
TALKING SHOP - Oct 1940  
CCAWUSA NEWS (undated)  
GARMENT WORKER 21 November 1969 and 8 May 1970  
DAWN – Jun 1985
- Qc Newspaper Cuttings (40 items) 5 August 1967 – 14 Jun 1983 1f
- R Publications 1965 – 1981 2f
- Ra New Day 1965 – 1975 1f  
Ra1 New Day, June 1965

Ra2 New Day, August 1966  
 Ra3 New Day, October 1969  
 Ra4 New Day, May 1970  
 Ra5 New Day, August 1970  
 Ra6 New Day, July – August 1971  
 Ra7 New Day, November – December 1971  
 Ra8 New Day, November – December 1972  
 Ra9 New Day, October 1974  
 Ra10 New Day, April 1975

Rb New ERA 1976 – 1981 1f  
 Rb1 New Era, 1 – 54 , January 1976 – June 1981 (not complete)  
 Rb2 Articles for publication in “NEW ERA” June 1976 to June 1981

S NUCAW (later NUCCAW) 1945 – 1985 29f

Sa Constitution 1f  
 Sa1 Resolution to form Trade Union known as NUCAW  
 Sa2 Draft constitution  
 Sa3 Second Draft Constitution  
 Sa4 Constitution, containing all amendments as approved by Industrial Registrar up to and including Dec 1972

Sa5 Internal correspondence – 1966 – 1981 (26 items)

Sb Minutes of N.E.C. Meetings 1945 – 1980 1f  
 Sb1 Minute Book 1945 – 1947 -Wits “B” Branch  
 Sb2 Minute Book 13 May 1978  
 Sb3 Minute Book 20/21 January 1979  
 Sb4 Minute Book 13 October 1979  
 Sb5 Agenda for NEC Meeting -28 Jun 1980  
 Sb6 Minute Book 15/16 November 1980

Sc Minutes of B.E.C. Meetings 1980 – 1983 1f  
 Sc1 Minutes 29 January 1980 (Transvaal)  
 Sc2 Minutes 20 March 1980 (Transvaal)  
 Sc3 Minutes 17 April 1980 (Transvaal)  
 Sc4 Minutes 26 July 1980 (Transvaal)  
 Sc5 Minutes 22 September 1981 (Transvaal)  
 Sc6 Minutes 17 October 1981  
 Sc7 Minutes 20 November 1982 – adjourned (Wits)  
 Sc8 Minutes 30 July 1983 – adjourned (Wits)

Sd Minutes of General Meetings See Sm 1979 – 1980 1f.  
 Sd1 4 November 1979 – Adjourned Half-yearly general meeting  
 Sd2 26 April 1980 – Adjourned A.G.M.

Se Notices and Agendas of Meetings 1966 – 1981 2f  
 Se1 BEC meetings Apr 1968 – June 1981 (Transvaal)  
 Se2 General meetings November 1966 – November 1980 (Transvaal and Southern Transvaal)

Sf Reports 1968 – 1984 4f

Sf1 Branch Reports 1968 – 1979 1f  
 Sf1.1 1968 –Report of Southern Transvaal B.E.C.  
 Sf1.2 1978 –Report of Transvaal Branch  
 Sf1.3 1979 –Report of Transvaal Branch (May – August)  
 Sf1.4 1979 –Report of Transvaal Branch

- Sf2 Transvaal Branch Secretariat Reports 1978 – 1980 1f
- Sf2.1 Reports 1978
- Sf2.2 Reports November 1979
- Sf2.3 Reports January to September 1980
- Sf3 Organisers Reports on Visits 1978 – 1984 1f
- Sf3.1 Report on visit of National Organiser to Johannesburg / Kimberley 6 November – 17 November 1978
- Sf3.2 Visit of National Organiser to Johannesburg – O.F.S. – Kimberley 4 February – 23 February 1979.
- Sf3.3 Organisers trip to Garden Route – Port Elizabeth – East London 19 – 31 March 1979.
- Sf3.4 National Organisers visit to Johannesburg 28 April – 31 May 1982
- Sf3.5 National Organisers visit to Kimberley – Johannesburg October 1980
- Sf3.6 Report on visit to Durban 11 July 1981
- Sf3.7 Report on Durban visit July 1984
- Sf4 General Secretary's Report to N.E.C. – May to October 1978. 1f
- Sg Financial Statements 1966 – 1983 1f
- Sg1 Financial Statements, 31 August 1966
- Sg2 Financial Statements, 31 December 1967
- Sg3 Financial Statements, 31 December 1969
- Sg4 Financial Statements, 31 December 1970
- Sg5 Financial Statements, 31 December 1971
- Sg6 Financial Statements, 31 December 1973
- Sg7 Financial Statements 1974
- Sg8 Financial Statements 1976
- Sg9 Financial Statements 1980
- Sg10 Financial Statements 1982
- Sg11 Financial Statements January 1983 – Income and Expenditure
- Sh Conferences 1971 – 1980 7f
- Sh1 5th Annual Conference – 1971
- Sh2 9th Annual Conference – 1975
- Sh3 10th Annual Conference – 1976
- Sh4 12th Annual Conference – 1978
- Sh5 13th Annual Conference – 1979
- Sh6 14th Annual Conference – 1980
- Sh7 Miscellaneous  
Includes: 1979 Minutes of Special Conference, 1981 Minutes of Special Conference, Statement by Conference re Sales Tax and proposals for Annual Conference Agenda 1968.
- Si Correspondence. 1966 – 1982 2f
- Si1 Internal  
August 1966 – March 1982  
Subjects include Asiatic members, NUCAW leaflets, extension of jurisdiction, Stuttafords conditions of employment, inaugural meeting of Natal Branch, abusive letters and financial returns
- Si2 General 1966-1979 23 items
- Sj Dealings with Department of Coloured Affairs  
Correspondence – March 1968 – February 1972 1f  
Subjects include:  
Cadet Training Act – 1968  
Education – 1968, 1972  
Social Pensions – 1968, 1972  
Identity cards – 1070/71  
Facilities for Retarded Children – 1972

- Sk NUCCAW NEWS 1966 – 1975 3f  
 Sk1 Bulletins: 1966 – 1975 1f  
 1966 – no 9 May, no 1 Sep  
 1968 – no 18 February  
 1975 – no 94 January, no 95 February, no 96 March, no 97 May, no 98 June and July, no 101 September, no 102 October, no 103 November, no 104 December
- Sk2 Articles for Publication in NUCCAW NEWS 1f  
 5 items  
 July 1974 – September 1975
- Sk3 Correspondence 1f  
 March 1968 – September 1973
- Sl Catering Trade 1967 – 1982 4f
- Sl1 Correspondence July 1967 – July 1982 1f  
 Subjects include  
 1967 – Application for Registration of Trade Union; objections by Natal Liquor and Catering Trade Employees Union; Reply to objections; registration of Witwatersrand Tea Room, Restaurant and Catering Trade Employees' Union and catering workers.  
 1968 – Industrial Council for Tearoom, Restaurant and Catering Trade; appeal by W.T.R.R.C.T.E.U; list of names of members who resigned  
 1969 – Wits. Tearoom Union; Pretoria Catering Trade and Coloured Catering members  
 1972 – NUCAW membership figures in Catering Trade  
 1980 – Cafés and café – grocers  
 1982 – Witwatersrand Liquor and Catering Trade Employees' Union and catering workers in Department Stores
- Sl2 Minutes of Industrial Council for Tearoom, Restaurant and Catering Trade, meetings – 27 October 1981 and 16 February 1982 1f
- Sl3 Reconciliation of Tax Deductions made for: 1975, 1976, 1977, 1978, 1979, 1980 and 1981. 1f
- Sl4 Miscellaneous 1f  
 Sl4.1 Moss-Morris Legal Opinion re Cafés and Café Grocers  
 Sl4.2 Rex vs Rossouw Judgement re Tearoom Trade vs Commercial Distributive Trade  
 Sl4.3 Representations to Minister of Labour, in reply to appeal by W.T.R.R.C.T.E.U – to the minister against decision of the Industrial Registrar to register NUCAW in respect of the interests and areas – 1968
- Sl4.4 Industrial Council for Tearoom, Restaurant and Catering Trade – membership of Trade Unions as at 17 February 1972.
- Sm General 1966 – 1970 1f  
 Subjects include:  
 Informal discussion Cape Western "B" Branch 2 Feb 1966; minutes of meeting cape western "B" Branch, 3 Feb 1966; observance of Ramadan 1980; extract from survey "A Coloured Day" by Market Research; Leaflets re meetings 1966 – 1970; Inaugural meeting June 1966; meeting of Coloured Catering workers July 1967; General Meeting 12 September 1968 and meeting of Coloured and Asiatic Shop workers – 15 September 1970
- T CCAWUSA 1976 – 1983 7f
- Ta Finance 1f 1976 – 1980  
 1976 – Receipts and Payments Jan – Mar and Oct – Dec  
 1977 – Receipts and Payments Jul – Sept  
 1978 – Receipts and Payments Jan – Dec.

1979 – Receipts and Payments Jan – Dec; Financial Statements; Education grants and seminars Account.

1980 – Educational fund Receipts and Payments and general Fund Receipts and Payments for 3 months ended 30 September

- Tb Executive Committee Meeting Minutes 1977 – 1980 1f  
1977 – 19 November  
1978 – 4 March, 15 April, 10 June, 15 July, 7 October  
1979 – 27 January, 3 February, 28 February, 7 April, 5 May, 11 August, 22 September, 20 October, 24 November  
1980 – 19 January and 21 June.
- Tc Minutes of Other Meetings 1977 – 1981 1f  
1977 – Minutes of Half Yearly General Meeting, 3 Dec.  
1978 – Minutes of Annual General Meeting, 22 Apr.  
1981 – Minutes of Adjourned A.G.M 28 March
- Td Notices and Agendas of NEC Meetings 1f  
23 October 1976 – 6 September 1980 (not complete)
- Te Reports 1975 – 1983 1f
- Te1 Progress report on CCAWUSA – 1975
- Te2 Report by E. Mashinini on Tour of USA. – 1977
- Te3 Brief Labour Report 1978
- Te4 Supplementary Report of Certain Developments in Commercial Distributive Trade, October 1978 – January 1979
- Te5 Report on CCAWUSA agreement with O.K. Bazaars 1983
- Tf Correspondence 8 items 1f  
1976 – 1982
- Tg Miscellaneous 1f
- U Dealings with Stores 1943 – 1985 104f
- Ua Individual Stores (A–Z) 100f
- Ua1 ABC Shoes 1f  
5 items  
Case Records 1970 – 1972
- Ua2 Ackermans 1969 – 1976 2f  
20 items
- Ua2.1 Case Records – 1970, 1971, 1972, 1976 (9 items)
- Ua2.2 Correspondence (1969 – 1975)  
Subjects include: complaints procedure; complaints re provision of seats, time off, staff canteen and anti-union activity
- Ua3 A's – General 1971 – 1975 1f  
Stores include: A-Z Shoe Store (1975); Alabama Shoe Store (1972); Alistouns Bakers (1971); Alpha Paint and Hardware (1972); American Savings and Anglo Swiss Branch.
- Ua4 Babyland 1f  
Salary 1972
- Ua5 Barnes Shoe Co. 1969 – 1970 1f  
Subjects include:  
1969 – Half-days off; Trade union facilities; anti-union activity; interviews with Directors; Statement by H. Grebe NUDW Organiser  
1970 – dismissal and case record re U.I.F. card.

- Ua6 Belfast (5 items) 1f  
Case Records 1970 – 1972
- Ua7 Bonus Stores 1f  
Complaints and Case Records 1969 – 1970
- Ua8 Breedt Furniture Wholesalers 1f  
Case Record – Mr. Van Til 1971.
- Ua9 B's – General 1f  
Stores include: Baynes, Beckett Murray, Benoni Trading; Betsy's, Betty's, Bolnick, Bond's, Borsuks, Bowyers; Bradlows, Brakpan Confectionery, Bride-to-Be and Burgers
- Ua10 Central News Agency (CNA) 1973 – 1985 1f  
1973 – Report of interview with C.N.A. re organising facilities  
1974 – 1985 – Complaints and case records
- Ua11 Cheapside Bazaar -1972 (3 items) 1f
- Ua12 Checkers 1969 – 1978 7f  
Ua12.1 Case Records 1971 – 1976 (29 cases) 1f  
Ua12.2 Correspondence (1969 – 1978) 6f  
Between NUDW and members and NUDW and management  
Ua12.2.1. 1969 – Checkers Northmead Benoni; deductions – Checkers Nahoon and Checkers Pietermaritzburg  
Ua12.2.2. 1970/71 – Coloured Staff – Krugersdorp; tea breaks – Boksborg; medical aid deductions – Mayfair; overalls – Randburg and dismissal – Germiston  
Ua12.2.3. 1972 – Complaints – Alberton; Granting of time off – Primrose; payment of M.A. Accounts – Randburg; tea breaks – Edenvale and extension of shopping hours.  
Ua12.2.4. 1973 – working hours – Birchleigh; time off – Randburg; notice – Selcourt; and provision of Transport during winter months – late shift workers.  
Ua12.2.5. 1974 – working hours – Mayfair; pay – Southdale; granting of time off – Springs  
Ua12.2.6. 1975 – 1978 – transfer Mayfair; working hours – Brakpan; transport – Springs; complaints – Heidelberg; searching of non-whites – Boksborg; complaints – Florida; and complaints by white employees re non-white employees in canteen – Selcourt.
- Ua13 Cuthberts 1969 – 1984 1f  
Case Records (1972) and Correspondence re complaints 1969 – 1984.
- Ua14 C's – general 1f  
Stores include: Capri Fashion, Carnaby's, Lerap Retailers, Continental Booksellers and Cuyler Brothers.
- Ua15 Danish Confectionery 1970 1f  
Includes: Case record 1970 and Claims for additional payment (1970).
- Ua16 Dodo's 1968 – 1976 2f  
Ua16.1 Case Records – 1972 to 1977 (4)  
Ua16.2 Correspondence 1968 – 1976  
Subjects include: overtime, resignations from the union, long leave, staff restroom and union activities.
- Ua17 D's – general 1f  
Stores include: Daraddams Shampoo Shop, De Bruyns Shoes, De Vries Bakery, Dion and Don Jon Sales.
- Ua18 Edgars 1966 – 1982 2f  
Ua18.1 Case Records 1970 – 1977 (10) 1f  
Ua18.2 Correspondence 1966 – 1982 1f  
Subjects include: Staggering of monthly salaries; anti-union activity; attitude to NUDW; time off; Staff purchase account; extension of organising and stop order arrangements; salaries; seating; dismissals; canteens; Christmas Trading hours; organising procedures; pay days; rewards to informants and stop orders.
- Ua19 Edworks 1969 – 1979 1f

- Ua19.1 Case Records (6) 1970 – 1974 1f  
 Ua19.2 Correspondence 1969 – 1979 1f  
 Subjects include: working hours; anti-union attitude; half-days off; overtime; bonus; sick leave; lunch Breaks and Stock taking.
- Ua20 E's – General 1f  
 Stores include: East Rand Bazaar and Exelall Shoe Store
- Ua21 Foodtown 1969 – 1972 1f  
 Includes: case records 1969 – 1972 and correspondence 1970 – 1972.
- Ua22 French Hairdressing Saloons (1969 – 1975) 1f  
 Subjects include: remuneration, trading hours, dismissals and U.I.F. cards.
- Ua23 Foschini / Markhams 1963 – 1979 2f  
 Ua23.1 Case Record 1970 – 76 (9) 1f  
 Ua23.2 Correspondence 1963 – 1979 1f  
 Subjects include: anti-union activity; refusal of facilities; staff facilities; pay slips; overtime; lunch breaks; deductions; desertion; dismissals and final pay settlements.
- Ua24 F's – General 1f  
 Stores include: Fairplay, Fedlers, Fontana, Francis Ann and Fraser Ogston.
- Ua25 Garlicks 1970 – 1971 4f  
 Ua25.1 Case Records – 1971 (2) 1f  
 Ua25.2 Certificates of Service – 1970 (Includes pay advice) 1f  
 Ua25.3 Correspondence 1970 – 71 1f  
 Ua25.4 Garlicks, City – Catering Trade (1979). Includes: list of staff and occupation; notes re catering staff and draft statement by Taube Israelstam re Garlicks Restaurant. 1f
- Ua26 Greatermans 1955 – 1974 4f  
 Ua26.1 Case Records 1970 – 1974 (17) 1f  
 Ua26.2 Correspondence 2f  
 Ua26.2a 1955 – 1969 1f  
 Subjects include: Dismissals; improvements in pension fund; canvassing for resignations; agreement on anti-union activity and propaganda; uniforms and transport.
- 26.2b 1970 – 1972 1f  
 Subjects include: deductions; Staff canteen; long service leave; trading hours; uniforms and lunch breaks
- Ua26.3 Miscellaneous 1f  
 Ua3.1 Report of meeting between Greatermans and Retail Trade Unions  
 Ua3.2 Guidelines on searching of employees  
 Ua3.3 In-plant committees vs Trade Unions  
 Ua3.4 Handwritten notes re meeting of 17 February 1981.
- Ua27 G's – general 1f  
 Stores include: Gazelle Shoe Store; Geen and Richard; General Marketing; Gerber Stores; Germiston-Benoni Race Clubs; Glamour Fashions; Gloria Caterers; Grant and Rogoff; Green and Norson and Goldfields Supermarket
- Ua28 H's – general 1f  
 Stores include: Half Price Stores; Holmans Footwear and Hydraulics and Pneumatics.
- Ua29 I's – general 1f  
 Stores include: I8 it store and Industrial Council for Clothing Factory.
- Ua30 Jays Shoes 1f  
 Ua31 Jet Stores 1f  
 Case Records 1972 – 1974 (3)
- Ua32 John Orr's 1948 – 1977 5f  
 Ua32.1 Case Records – 1971, 1974, 1977 (5) 1f  
 Ua32.2 Correspondence 1948 – 1977 1f



- Ua32.3 Avidavits 1948/49 (workers) 1f
- Ua32.4 Matters requiring further attention – 1969 1f
- Ua32.5 Miscellaneous 1f
- Ua32.5.1 Report of Discussion between John Orr’s and NUDW / NUCAW 1969
- Ua32.5.2 Company staff Pension Fund Constitution
- Ua32.5.3 Salary vouchers.
- Ua33 K’s – general 1f  
Stores include: Kessel, Kiss-Kiss, and Kit for Kats
- Ua34 L’s – general 1f  
Stores include: La Femme, Laddiers, C.D. Lamb, Laura Leeds, Leydens, Lidchi Galleries, Lilly’s, Louis Sherman, Lyons and Lyras
- Ua35 Makro 1977, 1983 1f  
Includes: Grievance procedure – 1983 and 4 items of correspondence (1977)
- Ua36 Markdown Outfitters (1975) 1f
- Ua37 Metro Cash and Carry (1971 and 1981) 1f
- Ua38 Miladys (1970, 1974) 1f
- Ua39 M’s – general 1f  
Stores include: Mac’s Bazaar, Manboys, Malvern Book Shop, Marglens Supermarket, Market Bazaar, Market Cash Store, Marty’s Fashion Metro-Swiss, Michel’s Dress Shop and Millews.
- Ua40 N’s – general 1f  
Stores include: N.S. Cash Store, National Half Price Stores, Nesbette Lingerie, Nevada Supermarket, New York Trading, Northcliff Shoe Centre and Northern (?) Wine.
- Ua41 O.K. Bazaars 1943 – 1985 21f
- Ua41.1 Case Records (1969 – 1976) 5f
- Ua41.1.1 1969 – 1970
- Ua41.1.2 1971
- Ua41.1.3 1972
- Ua41.1.4 1973 – 1974
- Ua41.1.5 1975 – 1976
- Ua41.2 Correspondence 1952 – 1982 11f
- Ua41.2.1. 1952 – 1959 1f  
Subjects include:  
1956 – Tribunal agreement and Krugersdorp Branch  
1957 – Vereeniging Branch  
1958 – proposed pension scheme for women employees; correspondence between Fife (personal manager) re Company policy.  
1959 – incorrect interpretations of Wage Determination no. 170
- Ua41.2.2 1960 – 1967 1f  
Subjects include:  
1960 – meeting between NUDW and Directors; Klerksdorp Branch; Employees with less than 6 months service; specified outfits; allegations against NUDW of discourteousness and transfers.  
1963 – Sasolburg – rates of pay; privileged leave scheme; Orange Grove;  
1966 – staggered pay days; formation of opposition white Trade Union; protective clothing  
1967 – payments
- Ua41.2.3 1968 1f  
Subjects include: absenteeism; new wage scales / productivity; trading hours; resignations on company letterheads; complaint re Roodepoort manageress; original agreement with O.K. Bazaars; half day off; Springs branch; resignation of Mr. A. Katz; improvement in communication; agreement on anti-union activity and propaganda and Mr. Fife’s “complaints”
- Ua41.2.4. 1969 1f  
Subjects include: half-day off; replacing of whites by “non whites”; Lintan Grange; “non strike” agreement; Benoni; distribution of meeting notices; understaffing; minimum rates of pay; uniforms; warehouse Branch and Walmer Branch
- Ua41.2.5 1970 1f

Subjects include: part-time employees; definition of shop assistant; female pension fund; effective 'rate for a job' principle; canteen prices; no strike agreement; uniforms and anti-union activity

- Ua41.2.6 1971 1f  
Subjects include: managerial racist attitude; anti-union activity; laundry allowances and staff purchases.
- Ua41.2.7 1972 1f  
Subjects include: Dismissal of Coloured Workers (Drbn); exemption from section 4(4) of wage determination; deductions; time off; slanderous anti NUDW statement; uniforms; U.I.F. cards; overtime and wages.
- Ua41.2.8 1973 1f  
Ua41.2.9 1974 1f  
Subjects include: general reminders, general correspondence, time off and wages.
- Ua41.2.10 1975 1f  
Subjects include: payment of commission; subscriptions; assisting resignations; hours of work and general complaints.
- Ua41.2.11 1976 – 1982 1f  
1976 – illegal overtime  
1977 – searching of employees and OK warehouse  
1978 – specifications of “counter camp stool” and pension contributions  
1979 – minimum wage levels and leave scheme  
1980 – dress regulations  
1981 – flexitime, strikes and O.K. Rosebank  
1982 – Dismissals.
- Ua41.3 Meetings 1960 – 1985 1f  
1960 – Report on meeting with Executive of OK Bazaars -24 August.  
1962 – Minutes of Meeting – OK Bazaars Orange Grove – 19th June  
1968 – Report of meeting between NUDW representatives and OK Bazaars – 4 Nov  
1972 – Agenda for meeting – March 14  
1978 – Record of meeting held with officials of NUDW 7 April  
1979 – Record of meeting between NUDW and NUCCAW and Group Personnel Manager – 7 February.  
  
1982 – Subjects to be discussed – 15 February  
1983 – attendance register – OK Bazaars meeting - 3 Dec.  
1985 – Minutes of meeting held at NUDAW, 3 January, of Head office representatives with OK Bazaars Shop stewards elected to negotiate an OK Bazaars recognition agreement.  
Undated – meetings supporting stand on trading hours, taken by union officials
- Ua41.4 Reports of Interviews 1961 – 1981 1f  
1961 – Report of interview with L. Miller of O.K.  
1968 – Report of interview between NUDW and OK Bazaars Personnel Relations Manager H.B. Kampf – 19th September  
1968 – Report of interview between NUDW and Personnel Director – A.H. Fife re: extended trading hours – 30 Sept.  
1968 – Interview with Cohen and Fife – 25 October.  
1981 – Resume´ of discussion and agreement between (? Illegible) and OK Bazaars re: procedure to be followed and company philosophy in case of certain conflict situations.
- Ua41.5 Female Staff Pension Fund 1f 1963 – 1964  
1963 – Letter from NUDW to all members of fund – 14 December  
1963 – Summary of main provision of Pension Fund – 29 October.  
1963 – OK Bazaars memorandum re: fund  
1964 – Head Office circular no 10 of 1964
- Ua41.6 OK Bazaars internal memorandum - 1982 1f  
Ua41.7 Miscellaneous 1f 1943 – 1978  
1943 – Notice to staff from OK management re: agreement with NUDW  
1943 – Extract from agreement between NUDW and OK – concluded as part of strike settlement

1969 – Branches which close after 5:00 pm Mondays to Thursdays and after 5:30 pm on Fridays.  
1972 – O.K. Orange Grove – Report on Temporary work stoppage  
1978 – OK circular to all units re instant dismissal of employees  
Undated – NUDW memorandum re employees with less than 6 months service and protection of Tribunal Agreement  
- OK staff regulations  
- Recent complaints from O.K Orange Grove.

- Ua42      Pep Stores 1970 – 1972    1f  
Subjects include: overtime, till storage, staff accounts, and ordinary hours.
- Ua43      Pick `n Pay 1970 – 1981    3f  
Ua43.1      Case Records - 1971, 1972    (3 items) 1f  
Ua43.2      Correspondence 1970 – 1981    1f  
1970 – Trading hours, dismissals, staff canteen, overtime and wages  
1971 – Easter closing, dismissal  
1975 – excessive overtime, staff canteen  
1981 – Randburg – payment of levy.
- Ua43.3      Miscellaneous    1f  
Includes: Report on meeting between R. Ackerman and NUDW / NUCCAW and complaints by union members against Pick `n Pay, Kensington
- Ua44      P's – general    1f  
Stores include: Papillion, Park Pharmacy, Parness Furnishers, Perry's Drapery and Porters Christmas Club.
- Ua45      R's – general    1f  
Stores include: Kaewyn Gowns, Rambran, Randfontein Fisheries, Rave, Republic Motors and Rocket Furniture Holdings.
- Ua46      Stuttafords (1969, 1971, 1974) 1f  
Subjects include: medical aid, non-European wages and benefits
- Ua47      S's – general    1f  
Stores include: Scotts Shoes, Shelley Shop, Shoe Four, Silbersteins Stores, Smart Centre, Smittys, Sound of Music, S.A. Druggists, Springbok Supermarket, Squeeze in Supermarket, Stag and Styles.
- Ua48      Truworhs 1959 – 1976    2f  
Ua48.1      Case Records    1f  
16 items  
1970 – 1976
- Ua48.2      Correspondence (1959 – 1977) 1f  
1959 – amendments to wage determination 170  
1969 – wages  
1970 – salaries, time off  
1971 – staff canteen (Topics), long leave, uniforms and resignations  
1973 – time off  
1975 – dismissal  
1977 – time off, restroom facilities.
- Ua49      T's – general    1f  
Stores include: Tandi, Theupps, Top Centre, Top Mark, Topic, Transvaal Swiss and Continental Confectionary and Trevenna Supermarket
- Ua50      U's – general    1f  
Includes: Uniwinkels and Up-to-Date
- Ua51      Vanite 1969 – 1972    1f  
Subjects include: working hours, breaks, notice and leave pay.
- Ua52      Vogue Shoe Stores 1972 – 1985    2f  
Ua52.1      Cases and Complaints 1972 – 1985 (4 items) 1f

- Ua52.2            Miscellaneous    1f
- Ua52.2.1        Workers meeting re underpayments
- Ua52.2.2        Report back – 17 March 1984
- Ua52.2.3        Individual underpayments January 1983 – January 1984
  
- Ua53             V's – general    1f  
Includes: Van Aswegan Wholesalers and Village Gallery.
  
- Ua54             Woolworths    1966 – 1981    2f
- Ua54.1          Case Records   1970 – 1974   (10 items)   1f
- Ua54.2          Correspondence 1966 – 1987   1f  
1966 – Formation of NUCAW  
1969 – dismissal of union member, resignations, procedures within Woolworths, closing times  
1970 – bonus, seating, half-days off, policy matters, part-time  
1971 – anti-union activity, organising facilities  
1972 – wages  
1973 – wages  
1974 – part-time  
1981 – wage determination 406 – application for exemption
  
- Ua55             W-Z - general   1f  
Stores include: Warner Shoes, Waterval Boven Trading Co, Wieners Bakery, Woodward, World Furnishers and Zanbergs
  
- Ub                Lists of Closed Cases   1f  
1969 – 1973  
Includes: name of complainant, details of case and outcome
  
- Uc                Correspondence – General (1969 – 1974)   1f  
1969 – Distribution of Circulars, union facilities, specimen for final warning  
1970 – query re leave, cases reported to W.B.E.C.  
1971 – complaints re toilet facilities  
1974 – query re annual leave
  
- Ud                Agreements with Stores   1f
- Ud1              NUDW proposals for a new agreement
- Ud2              Agreement between NUDW and S.A. Druggists
- Ud3              Industrial Council for the Native Trade Agreement
- Ud4              Memorandum of agreement between Greatermans / Belfast and NUDW.
- Ud5              Memorandum of agreement between Old Church Stores and NUDW
- Ud6              Memorandum of agreement between NUDW and Witbank Commercial and Industrial Employer's Association.
  
- Ue                Miscellaneous    1943 – 1978   1f
- Ue1              Strike settlement   1943
- Ue2              Resolution agreed to by executive committee of Commercial Employer's Association 1949
- Ue3              List of signed petitions – 18 September 1968
- Ue4              Return on Shareholders Capital in 'Top – 100 - 25 March 1969
- Ue5              Company profits   1964 – 1969
- Ue6              Guidelines in searching of employees – 1978
- Ue7              Case studies questionnaire.
  
- V                Dealings with Government Departments   47f   1941 – 1983
  
- Va                General Legislation    1f

Includes: statement on Bantu Laws Amendment Bill; memorandum on Draft Bill to Amend Industrial Conciliation Act, 1956 (SATUC); Bantu Authorities Service Pension Act (1971); Shops and Offices Act – use of Attendance Registers; Industrial Council and Industrial Conciliation Amendment Bill

- Vb Tax 1983 1f  
Includes: correspondence re income tax and sales tax; memorandum re: Impact of Sales Tax on Worker Income and Wage Demands by R.L. Kraft; 'NEW DAY' editorial – Effect of Sales Tax – August 1969 and 1983
- Vc Unemployment Insurance Fund 1962 – 1977 5f  
Vc1 General Correspondence 1962 – 1974 1f  
Subjects include: Unemployment Insurance Act, UIF cards and cases and complaints re UIF.  
Vc2 Death Benefits – Correspondence. 1f  
Cases and complaints 1970 – 1977  
Vc3 Illness Allowances – Correspondence 2f 1970 – 1977  
Vc3.1 Correspondence 1970 – 1971  
Vc3.2 Correspondence 1972 – 1977
- Vc4 Miscellaneous 1f  
Includes: Unemployment Insurance Act – contributions and benefits (1957); T.U.C.S.A. Education Department index to Act; T.U.C.S.A. talk by R.M Whitworth on UIF; main provisions Unemployment Amendment Bill (1971) Unemployment Insurance Amendment Act (1981) and Employer's Statement re illness allowance or maternity benefit
- Vd Workmen's Compensation 1941 – 1982 7f  
Vd1 Correspondence 1959 – 1978 5f  
Vd1.1 Correspondence 1959 – 1969  
Vd1.2 Correspondence 1970 – 1971  
Vd1.3 Correspondence 1972  
Vd1.4 Correspondence 1973  
Vd1.5 Correspondence 1974 – 1978  
Vd2 Van den Bosch Case (1978 – 1982) 1f  
Includes: correspondence; medical reports; legal opinions.  
Vd3 Miscellaneous 1f  
Includes: notices of assessment; pamphlet re 1941 Act; Assemp accident stats (1964); Talk by R.M. Whitworth on workmen's compensation (1969) and memorandum to Commission of Inquiry into compensation for Industrial Accidents (1979).
- Ve Conciliation Boards 1944 – 1962 4f  
Ve1 Minutes of Board Meetings 1f 1952, 1960 – 1961  
Ve1.1 Minutes 31 January 1952  
Ve1.2 Minutes 17 August 1960  
Ve1.3 Minutes 27 February 1961  
Ve1.4 Minutes 12 April 1961
- Ve2 Correspondence 1950 – 1962 2f  
Ve2.1 1950 – 1959  
Ve2.2 1961 – 1962
- Ve3 Miscellaneous 1f 1944, 1951 1955.  
Ve3.1 Applications for Appointment of a Conciliation Board; NUDW and Woolworths (1944); NUDW and 18 firms (1951); NUDW and 69 firms (1951); NUDW and Greatermans (1955)  
Ve3.2 Agreement between NUDW and: Central Stores, Edworks, Louis Gordon's Book and Stationery Shop, Park Fisheries, Jack and Jill, Union Cash Stores, Westcliffe Grocers, Saveways.  
Ve3.3 Agreement between NUDW and 269 stores  
Ve3.4 History of dispute between NUDW workers and Greatermans (1955) - in support of the application for the establishment of a Conciliation Board.

- Vf Wages and Wage Board 1952 – 1981 29f
- Vfa Wage Board Sitings 1960 – 1977 1f  
 1960 – Heads of Argument  
 1967 – NUDW leaflet re NUDW to be spokesman at Wage Board Sitings  
 1967 – Notes on first Wage Board Sitting  
 1967 – 1 August, Wage Board Sitting Welkom  
 1967 – September, Wage Board Sitting Pretoria  
 1967 – Internal correspondence re: marking of goods – duties of Grade I employee  
 1968 – Internal correspondence re wage board sitting – catering trade  
 1969 – Supplementary memorandum to Wage Board – Pretoria sitting  
 1977 – Correspondence between J.R. Altman and M. Kagan re: attendance at Wage Board Sitings and Wage Board and CCAWUSA.
- Vfb General Correspondence 1952 – 1981 1f  
 Correspondents include: J.R. Altman, Dulcie Hartwell, M. Kagan, Department of Labour and Chairman of Wage Board.  
 Subjects include:  
 1952 – deserters and wages  
 1954 – wage determination no 170  
 1960 – wage determination no 170, interpretation of clause 6(5)  
 1962 – exemptions from wage determinations  
 1963 – wage determination 223 – rest intervals  
 1966 – wage determination 223; wages for managers; objection to Wage Board recommendation re cement Products Industry; objection to Wage Board recommendation re Heavy Clay and Allied Products Industry.  
  
 1967 – exchange of memoranda – NUDW and ASSEMP; wage Board revision; resolutions adopted by NUDW conference  
 1968 – New Determination 302  
 1969 – Termination of Employment and Determination 302; Interpretation of forfeiture clause in Determination 302; Low wages policy of Wage Board; hours of work and overtime (302)  
 1970 – Extension of wage Determination 302 – experience with a previous employer; W.D. 318  
 1971 – Alleged non-observance of New Wage Agreements – Cape; forfeiture clauses; termination of employment; wage negotiations; prescribed minimum wages.  
 1972 – Wage Board Memorandum  
 1979 – Wage levels  
 1982 – Applications for exemption – Everite, OK Bazaars and Woolworths
- Vfc Wage Statistics and Figures 1952, 1967, 1971 1f  
 1952 – “Gentlemen’s Agreement” Rates  
 1967 – minimum wages for unskilled workers; interim wage increases: Commercial Distributive Trade  
  
 1971 – wages of unskilled workers, statistics – wages (areas); selected minimum monthly wages – various trades and industries; statistics for Wage Board and for negotiations  
 Undated – Schedule of minimum weekly wages
- Vfd Legal Opinions and Judgements 1960 – 1971 1f  
 1960 – David Osher vs Regina (Judgement)  
 1962 – Malamazoo Division vs Martin Eric Farner (opinion)  
 1964 – Attorney General of Transvaal vs J.J. Raalch (Judgement)  
 1965 – Industrial Council for Laundry, Dry Cleaning and Dyeing Trade – Travelling Allowance (opinion)  
  
 1968 – Cleaning Centre – opinion  
 1969 – Certain provisions of WD no 302 – Advocate D.O. Vermooten (opinion)  
 1971 – Termination of Employment – Advocate D.O. Vermooten (opinion)  
 Undated – Instruction to Counsel for an Opinion – WD no 223
- Vfe Definitions 2f
- Vfe1 Correspondence 1967 – 1979 1f  
 Terms include: chargehand, supervisor, qualified, shot assistant, sales assistant, representatives, till controller
- Vfe2 Memoranda and Notes 1f

Includes: certain definitions for discussion between ASSEMP and NUDW; sales assistant; manager; cashier; selected wage and economic terms.

- Vff Acts / Determinations 1f  
Includes: no 70, no 87 – Smaller Towns, no 93 – catering Trade, no 137 – Smaller Towns; no 170 – principal areas  
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(wage)
- Vfg Investigations 1961 – 1980 16f
- Vfg1 Principle Areas 1961 – 1980 6f
- Vfg1.1 Correspondence 1967 – 1969 1f  
Correspondents include: J.R. Altman, Secretary for Labour, D. Hartwell, ASSEMP, Southern Africa Commercial Travellers' Association.
- Vfg1.2 1967 Memorandum of Evidence to Wage Board submitted by NUDW. 1f
- Vfg1.3 1972 Memorandum of Evidence to Wage Board submitted by ASSEMP 1f
- Vfg1.4 1972 Memorandum of Evidence to Wage Board submitted jointly by NUDW and NUCAW 1f
- Vfg1.5 Agreements and Discussions between ASSEMP and NUDW – 1972 1f
- Vfg1.5.1 Points of agreement and non-agreement between ASSEMP and the Trade Unions, on matters to be submitted to the Wage Board arising from their respective memoranda and their meeting held on 31 August 1972 5pp
- Vfg1.5.2 ASSEMP Wage Board Investigation: Commercial Distributive Trade Schedule of matters agreed between NUDW and ASSEMP
- Vfg1.5.3 Record of Informal Discussion NUDW and ASSEMP, on one hand, and representatives of Wage Board on the other – 25 September
- Vfg1.6 General 1961 – 1980 1f
- Vfg1.6.1 Wage Board investigation – Welkom 1967, analysis of Income and Expenditure Returns per month
- Vfg1.6.2 Objections to Recommendations by Division A of the Wage Board – April 1968
- Vfg1.6.3 Higher minimum wages for certain employees – Oct. 1980
- Vfg1.6.4 Agenda for Public Sitting
- Vfg1.6.5 Wage Determination no 223 – published by NUDW, includes minimum wages prescribed – October 1961
- Vfg1.6.6 Wage Determination 302, 1968 – Published by NUDW
- Vfg2 Smaller Towns 5f 1964 – 1975
- Vfg2.1 Correspondence 1967 – 1975 1f  
Correspondents include: Robarts, Altman, Kagan and ASSEMP
- Vfg2.2 Memoranda 1968, 1974 1f
- Vfg2.2.1 Memorandum of Evidence to Wage Board submitted by NUDW and NUCAW – Oct 1968.
- Vfg2.2.2 Memorandum to Wage Board re: investigation into Commercial Distributive Trade – 28 June 1974
- Vfg2.3 Wage Determination 254 1964 1f
- Vfg2.3.1 Leaflet – summaries of more important provisions and new prescribed minimum wages payable
- Vfg2.3.2 Comparison of WD 254 with WD 174 – 1964
- Vfg2.3.3 Suggested amendments and reasons for Amendments.
- Vfg2.4 Wage Board Sitings 1969 – 1974 1f
- Vfg4.1 NUDW – further representations for Wage Board Sitings – 14 April 1970
- Vfg4.2 Attendance at Wage Board Sitings for Catering Trade, Smaller Towns – 1974.  
Includes handwritten notes re: WB sitings, 1969 and 1974
- Vfg2.5 General 1969, 1974 1f
- Vfg5.1 Wage Board Recommendations – Smaller Towns Dec. 1969
- Vfg5.2 Objections submitted jointly by NUDW and NUCAW to Recommendations of Wage Board Dec 1969
- Vfg5.3 Supplementary evidence to WB re investigation 1968/1969
- Vfg5.4 ASSEMP, proposed Smaller Towns Districts.

- Vfg5.5 Oral submissions, in reply to written submissions of ASSEMP – 16 Sep. 1974
- Vfg3 Catering Trade 1968 – 1979 4f
- Vfg3.1 Correspondence 1968 – 1979 (10 items) 1f
- Vfg3.2 Memorandum of evidence to Wage Board in connection with the investigation into Catering Trade – 23 Feb 1968 1f
- Vfg3.3 Catering Trade Certain Areas – Recommendations of Wage Board – 21 Feb. 1969 1f
- Vfg3.4 Report to Minister of Labour by Division B of Wage Board, Catering Trade, Smaller Towns – objection stage. – September 1970. 1f
- Vfg4 General 1969, 1972, 1979 1f
- Vfg4.1 Correspondence 1972 and 1979 (3 items)
- Vfg4.2 Memorandum to Wage Board in connection with investigation into Meat Trade, Certain Areas in Western and Eastern Province, Bloemfontein and Kimberley and Certain Natal Areas and Pretoria, 1969.
- Vfg4.3 Memorandum of evidence to Wage Board by Distributive Workers' Trade Unions – 3 August 1979
- Vfg4.4 Wage Board Investigation: Unions' proposals for area differentials
- Vfh Miscellaneous 6f
- Vfh1 Memoranda 1f
- Vfh1.1 Memorandum submitted to Wage Board concerning revision of wages and certain other issues – WD 406
- Vfh1.2 Memorandum to Wage Board Part II – comments on proposed amendments to WD no 174
- Vfh1.3 Memorandum regarding the position of Travellers in Commercial Distributive Trade
- Vfh2 Suggested amendments to WD 223 1f
- Vfh3 Staggered Payment of Monthly Salaries 1f
- Vfh4 Index to "occupations" in WD 356 as defined in clause 2 1f
- Vfh5 Correction to WD no 318 – 24 July 1970 1f
- Vfh6 Wage Board Recommendations 1f
- W Dealings with other Organisations and Unions 26f
- Wa TUCSA (Trade Union Council of South Africa) 1960 – 1982 3f
- Wa1 Correspondence Jan 1962 – April 1982 1f
- Wa2 Reports 1966, 1970 1f  
1966 – Report to NUDW on Training Course with TUCSA, 18 – 23 April.  
1970 – Report on Job Reservation  
1970 – Report and Recommendations of ways and means committee.
- Wa3 Miscellaneous 1f
- Wa3.1 Resolutions submitted by NUCAW to 10th Annual Conference of TUCSA
- Wa3.2 Memorandum on Gold Mining Industry in Welkom – prepared for NUDW by Economic Research Bureau of TUCSA
- Wa3.3 TUCSA Officers Committee Meetings for M. Kagan's information
- Wa3.4 TUCSA Special Conference – 11 Dec 1967 (handwritten notes)
- Wb Association of Distributive and Allied Workers Unions (ADAWU) 1979 – 1982 1f
- Wb1 Constitution
- Wb2 Discussion re: formation of ADAWU (1979)
- Wb3 Circular illustrating developments which emerged at inaugural meeting (July 1980)
- Wb4 Correspondence 1981 – 82 (7 items)
- Wb5 Minutes of Executive Committee Meeting – 9 Aug. 1981
- Wb6 Guide to means test for white social pensioners – Sept. 1981
- Wb7 Copy of letter sent by General Secretary of CCAWUSA to Game re Game Strike – November 1981
- Wb8 Price Control in Coal



Wb9	Minutes of First Annual Conference – February 1982
Wb10	Notice of Executive Committee Meeting 7 January 1982
Wb11	Statement re: growing number of so-called suicides occurring among detainees.
Wb12	Income and Expenditure Account 1 July – 31 December 1980
Wc	ASSEMP (Commercial Employer's Association) 1966 – 1979 6f
Wc1	Correspondence (1969 – 1971) 3f
Wc1.1	1969
Wc1.2	1970
Wc1.3	1971
Wc2	Minutes and Records of Meetings 1967 – 1979 1f
Wc2.1	1967 – Suggested agenda for meeting between ASSEMP and NUDW
Wc2.2	1968 – Minutes of Annual General Meeting – 14 November
Wc2.3	1969 – Record of meeting between representatives of ASSEMP and NUDW to discuss demands served on certain companies to improve working conditions – 24 October
Wc2.4	1970 – Record of meeting between ASSEMP and NUDW 15 July
Wc2.5	1974 – Record of meeting between NUDW and NUCAW and ASSEMP – 6 September
Wc2.6	1979 – Record of meeting between ASSEMP and NUDW, NUCCAW and CCAWUSA – 26 October
Wc3	Agreements Between ASSEMP and NUDW 1969 – 1972 1f
Wc3.1	1967 – Points of agreement reached in connection with Wage Board Investigation
Wc3.2	1970
Wc3.2.1	New Wage Agreement between NUDW and ASSEMP
Wc3.2.2	Circular to Companies re: agreement reached between ASSEMP and NUDW on Voluntary Increase on Prescribed Wages in the Principal Towns (WD 302)
Wc3.2.3	Main points of agreement between NUDW and ASSEMP – applicable in firms, in principle areas belonging to ASSEMP
Wc3.2.4	Circular to Company Managements setting out contents and implementation of Agreement
Wc3.3	1971 – Redraft of circular to Company Managements
Wc3.4	1972 – Agreement between NUDW and: OK Bazaars, Greatermans, Woolworths, Truworths, Edgars / Dodo, Foschini (under auspices of ASSEMP).
Wc4	Miscellaneous. 1966 – 1972 1f
Wc4.1	List of members of Commercial Employers Association – Feb. 1966
Wc4.2	NUDW's reply to Employer's submissions made on 19 May 1970.
Wc4.3	Memorandum by NUDW to ASSEMP working Party for meeting on 5 August 1970.
Wc4.4	Draft definitions of terms used
Wc4.5	Draft of Higher minimum wages for certain employees in Commercial Distributive Trade.
Wc4.6	Combined memorandum of agreement – Feb 72 (handwritten)
Wc4.7	Recognition of an Association of three Retail Unions
Wc4.8	Points which ASSEMP have requested Unions to reconsider.
Wd	FIET (International Federation of Commercial, Clerical and Technical Employees) 1967 – 1981 3f
Wd1	Reports 1973 – 1980 1f
Wd1.1	Report on 15th Congress of F.I.E.T.
Wd1.2	Report of National President, M. Kagan, on his attendance at 17th World Congress – 30 October 1973
Wd1.3	Report by C. George on 17th World Congress – includes motions of 5-day working week.
Wd1.4	Report of Acting Area Representative on F.I.E.T
Wd1.5	NUDW – CCAWUSA – NUCCAW Report on 19th World Conference of F.I.E.T. – November 1979
Wd1.6	Report on Inaugural Meeting of the FIET Southern Africa Advisory Council – April 1980
Wd1.7	Report on FIET Advisory Council Meeting – 1980
Wd2	Correspondence (May 1973 – December 1979) 1f
Wd3	Miscellaneous 1967, 1973, 1981 1f

Includes: Addendum on organising non-manual workers, 1967 declaration, Fiet Questionnaire 1981 and 17th Fiet World Congress Delegation Dinner – 1973.

We	South African National Consumer Union 1981 – 1983	2f
We1	Minutes 1981 – 1983	1f
We1.1	20th AGM – 25 September 1981	
We1.2	94th General Meeting – 27 November 1981	
We1.3	95th General Meeting – 29 January 1982 (agenda only)	
We1.4	96th General Meeting – 26 March 1982 (agenda only)	
We1.5	98th General Meeting – 30 July 1982	
We1.6	21st AGM – 24 September 1982	
We1.7	99th General – 26 November 1982 (agenda only)	
We1.8	103 General – 29 July 1983	
We2	Miscellaneous 1982 – 1983	1f
	Includes: Memorandum re meeting 27 Mei 1983; Report to SANCU 27 May 1983; List of commodities of which prices are subject to price control and 2 letters to NUDW, 1982.	
Wf	B.D.V. (Blanke Distribusiewerkersvereniging) 1966 – 1967	8f
Wf1	Constitution	1f
Wf2	Correspondence January 1966 – August 1966 (mostly internal)	1f
Wf3	Objections by NUDW to Registration of BDV	1f
Wf3.1	First Draft (11 November 1966)	
Wf3.2	Revised draft	
Wf3.3	Addendum to “objections”	
Wf3.4	Further representations by NUDW to representations dated 10 Jan 1967 made by BDV in regard to its Application for Registration as a Trade Union.	
Wf3.5	Memorandum by A.D. Lee on discretion of Industrial Registrar in deciding upon “representativeness” of an objecting Union	
Wf3.6	Antwoord op besware namens NUDW ingedien teen die aansoek op registrasie van B.D.V.	
Wf3.7	Points in repudiation to reply by B.D.V to NUDW objections	
Wf4	Appeal lodged against registration of BDV – 17 August 1967	1f
Wf5	Judgement re: appeal by NUDW – 26 May 1969 :19 Ts	1f
Wf6	Newsletters to union members re BDV (1966 – 1967)	1f
Wf7	Newspaper Cuttings	1f
Wf8	Illustrative Judgement between Motor Industry Employees union of S.A. and minister of Labour and Blanke Motorwerkers Vereeniging.	1f
Wg	Concession Stores Union	2f.
Wg1	Correspondence re: relationship with C.S.U. (1960 – 1970)	
Wg2	Formulation of points for inclusion in a notarial deed between Industrial for non-White Trade and Concession Stores Union and NUDW	
Wg3	List of Concession Stores	
Wh	National Council of Women of South Africa 1966 – 1982	1f
Wh1	1966 – notes on address by J.R. Altman to NCW (Tvl)	
Wh2	1968 – Johannesburg Branch newsletter – June	
Wh3	1969 – Minutes of AGM. – February 1969	
Wh4	1968 – Agenda Branch General Meeting	
Wh5	1971 – 58th Annual Report	
Wh6	1982 – Newsletter no 381.	
Wh7	1982 – Agenda of meeting of Branch Council – January	
X	Conditions Of Employment	11f

- Xa Half days Off 1f  
Includes: Correspondence between NUDW and firms / stores – 1968, 1969, 1971, 1973, and internal correspondence; list of firms and their systems re granting of half days off.
- Xb Medical Aid Schemes 4f
- Xb1 Commercial and Industrial Medical Aid Society 1f  
Includes: minutes of meeting of members – 16 January 1967 and circular re 100% Benefit – 1970
- Xb2 O.K Bazaars Medical Benefit Scheme 1f  
Includes: Proposed resolution that agreement be entered into between firm and NUDW for establishment of a Medical Benefit Fund (1958); Copy of letter from Personnel Manager A.H. Fife re scheme; circular re OK Medical Aid Subsidies – 21 May 1970 and correspondence re Medical Aid Subsidies 17 June to 7 July 1970.
- Xb3 Medical Benefit Scheme for Clothing Industry 1f  
Includes: information on Transvaal Clothing Industry Medical Benefit Society and its constitution and Rules.
- Xb4 Miscellaneous 1f
- Xb4.1 Rules and regulations of Medical Expenses Distribution Society
- Xb4.2 Greatermans Medical Aid Society
- Xb4.3 Analysis of Dispensing Doctors
- Xb4.4 Analysis of Medicine costs
- Xb4.5 Comparative analysis of T.P.S. Payments for 3 months.
- Xb4.6 Group non-European Staff Medical Aid
- Xb4.7 General Correspondence re Medical Aid (4 items)
- Xb4.8 Woolworths – fringe benefits for non-White Staff.
- Xc Deductions and Set-Offs 1f  
Correspondence 1975 – 1977. Includes: deductions for staff purchases, clause 4(6) of WD 356; opinion re: set offs and set-off upon termination
- Xd Restroom and Cloakroom Facilities 1961 – 1967 5f
- Xd1 Correspondence 1964 – 1967  
Includes letters sent to Mayors and City Councillors of Witwatersrand towns and replies and NUDW Secretarial correspondence
- Xd2 Report on Interview with Dr Friedman of City Health – Nov 1961
- Xd3 Extract from NUDW Head Office Circular no 35/1964/65
- Xd4 Memorandum submitted by Transvaal area division of TUCSA, at request of NUDW, re importance of control in respect of restroom / cloakroom facilities in shops by means of local authority by-laws.
- Xd5 Memorandum on desirability of control in respect of Restroom / Cloakroom, toilet facilities and certain aspects of hygiene in shops – address by TUCSA
- Y Special Topics
- Ya Baila Page Memorial Trophy 1950 – 1972 19f
- Ya1 Reports 17f 1950 – 1968
- Ya1.1 Reports 1950  
Includes: Report to Trophy Judges in Respect of year ended 31 Dec. 1950; Reports submitted by branches; Report on submission of minutes and membership revenues and financial report
- Ya1.2 Reports 1951  
Includes: Report on submission of minutes and membership returns submitted; Branch Reports and Financial Report.
- Ya1.3 Reports 1952  
Includes: Replies to Head Office and Financial Report.
- Ya1.4 Reports 1953  
Includes: Report submitted to Trophy Judges; Branch Reports and Administrative Report
- Ya1.5 Reports 1954

- Ya1.6 Reports 1955
- Ya1.7 Reports 1956 (Witwatersrand Report)
- Ya1.8 Reports 1957 (Witwatersrand reports)
- Ya1.9 Reports 1959  
Includes: Wits. Report for Trophy, to Trophy Judges and Supplementary Report to NEC; Administrative Report.
- Ya1.10 Reports 1960  
Includes: Wits Report to Judges (1 Sept 1959 – 31 Aug 1960); Administrative Report
- Ya1.11 Reports 1961  
Includes: Wits. Report to Judges 1 Sep 1960 – 31 Aug 1961; Administrative Report.
- Ya1.12 Reports 1962  
Includes: Wits. Report to Judges.
- Ya1.13 Reports 1964  
Includes: Wits Report – 31 Aug 1964 and Administrative Report 1963/1964
- Ya1.14 Reports 1965 (Wits. Report)
- Ya1.15 Reports 1966
- Ya1.16 Reports 1967
- Ya1.17 Reports 1968 (Wits Report and Administrative Report.
- Ya2 Correspondence 27 February 1950 – May 1972 1f
- Ya3 Miscellaneous 1f
- Ya3.1 Cases handled 1 Sept 1968 – 31 August 1969
- Ya3.2 Replies to Head Office Circular 59 of 1951
- Ya3.3 List of Collection lists issued for Fund
- Ya3.4 Memorandum on review of matters for inclusion in competition
- Yb Cost of Living Allowance 1948 – 1979 1f
- Yb1 1948 Cost of Living minimum rates and scale of cost of living
- Yb2 1950 – Cost of Living minimum rates
- Yb3 Correspondence with ministry of Labour.
- Yb4 Resolution adopted re ever increasing cost of living.
- Yb5 1951 Cost of Living Allowances – new minimum rates
- Yb6 Cost of Living Allowances payable – April 1952
- Yb7 Comparative price list of basic goods 1953 and 1959
- Yb8 Correspondence with Bureau of Statistics re consumer price Index, Smaller Towns.
- Yb9 1971 – Cost of Living increase 1968 – 1971
- Yb10 Surveys of Living Costs per month – 1967, Northern Freestate Branch
- Yb11 1979 – Information on Living Costs.
- Yc Housing 1967 – 1972 1f
- Yc1 Correspondence 1967 – 1972 1f  
Correspondents: Various Witwatersrand municipalities  
Subjects: Old Age Housing, Coloured Housing and Housing Act
- Yc2 Memoranda and Speeches 1f
- Yc2.1 Housing Schemes for Urban Africans in Municipal Areas and the Homelands by Muriel Horrell 1972
- Yc2.2 Housing of the Aged – Speech delivered by W.J. Duncan 1968 – Housing Officer to N.C.W.
- Yc2.3 Memorandum re: Housing problems of Coloured people
- Yd Job Reservation 5 items 1f  
Includes: Letter to Altman from Kagan re job reservation in commercial Distributive Trade; Press statement re job reservation 1969; statement by Conference; Copy of article on “Job Reservation” reprinted for S.A Typographical Journal.
- Ye Non-White Trade 6 items 1f
- Ye1 Memorandum to Minister of Labour re Industrial Council Agreement for Non-White Retail Trade – 7 April 1971

- Ye2 Letter to Secretary Industrial Council for Non-White Trade – definition of Trade April 1971
- Ye3 Letter from Kagan to Altman re e2.
- Ye4 Minister's reply
- Ye5 Extract from VOLKSHANDEL, February 1960, Bantoehandel in Lokasies, - Minister Nel.
- Ye6 Copy of letter from Kagan to Head Office re encroachment by the Industrial Council for the Native Trade upon commercial distributive trade
- Yf Pensions 3 items 1f  
Includes: Means Test for White Social Pensioners as from 1 October 1972; Circular from Old Mutual Pension Service re Preservation of Pension Rights, 1981.
- Yg Recognition of Black Trade Unions 2 items 1f  
Includes: Letter to General Secretary of FIET and Speech by M.G. Buthelezi on 'Trade Unions and Africans'
- Yh Statistics 1964 – 1970  
1964 – Labour Statistics  
1969 – Minimum Soweto Budget figures  
1971 – Commercial Distributive Trade: Statistical information  
1978 – Distributive Trade Statistics  
1981 – Consumer Price Index  
1982 – Consumer Price Index (January)  
1968 – 1970 – Branch Statistics
- Yi Trade Union Songs 1f  
Includes: "Which Side are you on?"; "Get thee behind me Satan"; "Union Train"; "Union Maid"; and collection of American Labour Songs.
- Yj Wiehahn Commission of Inquiry (5 items) 1978 1f  
Correspondents: General Secretary to – Wiehahn Commission, Dulcie Hartwell and S.A. Electrical workers.  
  
Subjects include: representativeness of an employer; wearing of oral evidence; definitions; additional Proposals for Wiehahn Commission and Representativeness of I.C. Act.
- Yk Shop Hours 1941 – 1984 48f
- Yk1 Correspondence 1950 – 1984 22f  
Correspondents include: political parties, politicians, government departments, newspaper editors, Afrikaans Handelsinstituut, ASSOCOM, League for Saturday closing, Pegasus, stores and internal.
- Yk1.1 1950 – 1967
- Yk1.2 1968
- Yk1.3 1969
- Yk1.4 1970
- Yk1.5 January – June 1971
- Yk1.6 July – August 1971
- Yk1.7 September – December 1971
- Yk1.8 January – February 1972
- Yk1.9 March – April 1972
- Yk1.10 May – July 1972
- Yk1.11 August – December 1972
- Yk1.12 1973
- Yk1.13 1974
- Yk1.14 1975
- Yk1.15 January – February 1976
- Yk1.16 March – December 1976
- Yk1.17 1977
- Yk1.18 1978
- Yk1.19 1979

Yk1.20	1980
Yk1.21	1981, 1982, 1984
Yk1.22	Undated
Yk2	Minutes of Meetings and Notes on Discussions 1970 – 1976 1f
Yk2.1	Minutes of meeting of League for Saturday Closing – 4 November 1970
Yk2.2	Minutes of meeting of Committee of League for Saturday Closing – 26 November 1970
Yk2.3	Minutes of Conference on Shop Hours – 28 February 1972
Yk2.4	Minutes of Special Meeting of N.E.C. – 22 February 1976
Yk2.5	Notes on Discussion of Special Meeting – 29 April 1976
Yk3	Reports 1972 – 1976 1f
Yk3.1	Report on Conference to Discuss Shop Hours – 28 Feb 1972
Yk3.2	Report of unsuccessful AGM – 15 March 1972
Yk3.3	Supplementary Report to NEC Meeting, Trading Hours 20 August 1972
Yk3.4	Report on Provincial Council Debate concerning Shop Hours Amendment Ordinance – 1976
Yk3.5	Report of Committee appointed to examine the Cape Shop Ordinance
Yk3.6	Roving Report ..... a look at extended shopping hours.
Yk3.7	Report of commission of Inquiry into Shop Hours.
Yk4	Memoranda 1969 – 1980 4f
Yk4.1	General 1969 – 1980 1f
Yk4.1.1	Campaign for 5-day week – M. Kagan (1969)
Yk4.1.2	NUDW campaigning for a 5-day week in Commercial Distributive Trade
Yk4.1.3	How Trading Hours are affected by the legal limitations relating to hours of work and overtime (principal areas) 1970
Yk4.1.4	J.C.C. outline of main findings of “opinion poll” on extended shop hours.
Yk4.1.5	Memorandum on Shop Hours submitted to Conference – 28 Feb 1972
Yk4.1.6	Trading Hours – new policy
Yk4.1.7	Proposed Later Shopping Hours – why Unions object (1977)
Yk4.1.8	Shop Trading Hours in the Transvaal (1980)
Yk4.1.9	Memorandum to Executive Committee of Transvaal Provincial Council re proposed amendments to Shop Hours Ordinance no 5 of 1923 as amended.
Yk4.1.10	Memorandum in support of 5 pm closing of shops, other than privileged stores in Transvaal (in English and Afrikaans)
Yk4.1.11	Memorandum on effects of later shop closing hours
Yk4.1.12	Transvaal Shop Hours Commission makes its Report – the Good and the Bad of it
Yk4.1.13	Memorandum on Shop Hours (TUCSA)
Yk4.1.14	The 5-day week for shop workers
Yk4.1.15	Suggestions for the proposed memorandum to J.C.C concerning Saturday afternoon Shopping – Chris Bates
Yk4.1.16	Shop Trading Hours – a proposal to try to rationalise a chaotic situation which threatens to become anarchical – Dulcie Hartwell.
Yk4.1.17	The case for Saturday afternoon closing of stores
Yk4.1.18	Shop Hours Legislation in the Transvaal – J.R. Altman.
Yk4.1.19	Memorandum on Shop Hours (Natal) – March 1973
Yk4.1.20	Move for Later Shop Hours Defeated – Cape Town
Yk4.1.21	Objections to Council of Municipality of East London: re proposed extension of shop hours – June 1973
Yk4.1.22	Proposed extension of Shop Hours to 9 pm in Cape Town municipal areas.
Yk4.1.23	Objections by NUDW and NUCAW to: proposed extension of Shop Hours to 9 pm on Fridays in Cape Town municipal areas.
Yk4.1.24	Memorandum on Cape Shop Hours Ordinance
Yk4.1.25	Memorandum on Shop Hours (Cape Province) submitted to Provincial Committee of Inquiry, March 1973
Yk4.2	Commission of Enquiry into Shop Hours (Tvl) 1f
Yk4.2.1	Summary of recommendations of Commission of Enquiry into Transvaal Shop Hours

- Yk4.2.2 Memorandum of evidence
- Yk4.2.3 Memorandum to Commission of Enquiries into Shop Hours
- Yk4.2.4 Memorandum to Commission of Enquiry into Shop Hours (Transvaal), 1968.
- Yk4.3 Proposed package Deal on Shop Hours 1f 1977  
Includes 6(six) memoranda and response to the Union's Proposed Package on Shop Hours tabled at meeting of 9 March 1977.
- Yk4.4 Memorandum re Transvaal Shop Hours Ordinance 1f
- Yk4.4.1 Matters appertaining to the Shop Hours Ordinance
- Yk4.4.2 Analysis of the proposed new Transvaal Shop Hours Ordinance
- Yk5 Conference on Transvaal Shop Hours, 1958 (SATUC) 1f
- Yk6 Symposium for Night Shopping, 1971 1f
- Yk7 Legal Opinions 1f
- Yk7.1 Ex Parte Industrial Council for the Laundry, Dry Cleaning and Dyeing Trade (Transvaal) in re work and trading on Sundays, Saturday afternoons and public holidays.
- Yk7.2 Ex Parte NUDW in re Shop Hours Ordinance: Christmas Fair Exhibition.
- Yk8 Surveys 1971 1f  
Pegasus Night Shopping Survey – Sales Personnel, Witwatersrand December 1971  
Pegasus Night Shopping Survey – December 1971
- Yk9 Resolutions 1968 – 1980 1f
- Yk9.1 Resolution re: dissatisfaction with composition of the Commission of Inquiry into Transvaal Shop Hours, 20 June 1968
- Yk9.2 Resolution sent to F.I.E.T 16TH World Congress – May 1969
- Yk9.3 F.I.E.T. Resolution 6 concerning working hours in trade, 10 – 17 May 1969
- Yk9.4 Flexibility in Shopping hours, 28 February 1972
- Yk9.5 Resolution on Shop Hours adopted at 38th Biennial Conference of NUDW, 17 – 19 May 1980
- Yk9.6 Resolution re: Closing of stores on Saturday December 27th
- Yk10 Statements and Press Releases 1967 – 1975 1f
- Yk10.1 1967 – Statement on 5-day working week
- Yk10.2 1970 – Statement by NUDW on recommendations made by the Transvaal Shop Hours Commission
- Yk10.3 1971 – Press Statement by NUDW re Sunday trading
- Yk10.4 1972 – NUDW statement on Shop Hours extension
- Yk10.5 1975 – NUDW Press Release on Draft Shop Hours ordinance (Cape Province)
- Yk10.6 1975 – Closing of Shop on 27 December 1975
- Yk10.7 Undated – JCC press release re flexibility in shopping hours.
- Yk11 Questionnaires 1f
- Yk11.1 J.C.C. Enquiry into Shop Hours – replies to August 1971 Questionnaire.
- Yk11.2 Public Opinion Poll on Shopping Hours – published by NUDW
- Yk11.3 Inquiry into Shop Hours Questionnaire in connection with restriction of Trade on Sundays.
- Yk11.4 Suggestion to Douwes Dekker re answering questionnaire in connection with Shop Hours Inquiry
- Yk12 Petitions 1f
- Yk13 Lists 1f 1968 – 1978
- Yk13.1 OK Branches which close after 5.00 pm Monday – Thursday and after 5.30 pm on Fridays
- Yk13.2 List of candidates and address of Provincial Councillors – UP, Nationalists, HNP and Progressives.
- Yk13.3 List of Transvaal Provincial Councillors (1971)
- Yk13.4 Copies of memorandum on campaign for Night Shopping in Hillbrow sent to: ...
- Yk13.5 Letters about Hillbrow Campaign for Night Shopping sent to: ... (1971)

- Yk13.6 First invitations
- Yk13.7 List of "Privileged Goods" which may be sold by a shopkeeper after normal prescribed closing hour for general dealers
- Yk13.8 List of attendance – Joint Meeting (special), 13 December 1978
- Yk13.9 List of Appeals sent to: re closing of Shops December 27 1975
- Yk13.10 List of NUCAW membership in Transvaal Towns (1968)
- Yk14 Ordinances 3f 1941 – 1980
- Yk14.1 Natal 1f  
Includes: Shop Hours Amendment Ordinance 1941, Natal and By-laws to regulate the opening and closing of certain shops and trades
- Yk14.2 Cape 1f  
Includes: Shop Hours Amendment Ordinance, 1943; Ordinance to consolidate and amend the law relating to Shop Hours and the hours of Employment of Shop Assistants and Shop Hours Amendment.
- Yk14.3 Transvaal 1f  
Includes: Shop Ordinance 5 of 1923; Shop Hours Draft Ordinance (1959); Draft Ordinance to amend Shop Hours Ordinance of 1959; Proposed amendment of the Shop Hours Ordinance no 24 of 1959 – 1980.
- Yk15 Draft Constitution of League for Saturday Closing 1f
- Yk16 Bloemfontein / OFS 1974 3f
- Yk16.1 Correspondence (1974) 1f
- Yk16.2 Chamber of Commerce of O.F.S. – steering committee meetings – 11 June, 7 August, 21 August 1974 1f
- Yk16.3 Memoranda 1f  
Includes: 5 day working-week and new shopping hours in Bloemfontein and The Shop Hour Problem by Professor T.G. Border
- Yk16.4 Miscellaneous
- Yk17 Newspaper Cuttings (3 files) 3f
- Yk18 Miscellaneous 1f
- Z MISCELLANEOUS 2f
- Za Dated 1967 – 1981 1f  
1967 – Article in "Local 324 Reporter" – Supermarket Shortages ... who's to blame?  
1970 – South African Federation of Business and Professional Women – National Convention on women power  
1971 – Natal Employers' Association Conference Paper re "The better utilization of available manpower" presented by Dr C. van der Pol  
1978 – Summary of Survey of Hotel Trade on Witwatersrand  
1979 – The New Industrial Relations Set-up in S.A.  
1980 – USICA Directory Returned Grantees  
1981 – Sharing of Rental (NUDW, NUCAW, CCAWUSA) and Liason Committees vs Trade Unions  
1982 – List of Office Furniture 13 January 1982  
1985 – Subpoena's re charges against ARBULON Pty Ltd, DL Stackowitz
- Zb Undated 1f
- Zb1 What is Quota
- Zb2 Memorandum on proposed establishment of a divisional office
- Zb3 Deadline for Documents to reach Head Office
- Zb4 Constitution of PTA of Katie Kagan Nursery School
- Zb5 Extract from a Legal Opinion about municipal car purchases scheme
- Zb6 Introductory course in "The Dynamics of Race Relations" – Lecture 1 – "Ideology"
- Zb7 New Day Editorial – Trade Union Crisis



Zb8 Uprising at the writing desk – DGB Action for “Leading Employees” and Executives

ADDENDUM

- 1 Photographs (Stored in Media room)
- 1a Morris Kagan – 1970
- 1a NUDW 6th Annual Conference, East London 16/17 January 1943.
- 1a NUDW 11th Annual Conference, Durban 1948
- 1a NUDW 35th Ordinary Conference, East London April 1974
- 1a Baila Page – 1944 (f, g : unidentified.)
- 2 Certificate presented to Baila Page in commemoration of Sweet Workers Strike, 1942.