

INTRODUCTION

The Papers consist of 13 boxes.

They comprise personal documents, correspondence and press clippings as well as material on political, social, economic and religious issues in South Africa from the 1960 up to 2002.

There are documents on gun control in South Africa, the death penalty, human rights, peace and non-violence, communities projects, women's and youth programmes, local government elections and the role of the South African Church during the apartheid era.

The papers illustrate Sheena Duncan's important contribution in church and social matters. She donated this collection to Historical Papers in 2006.

SHORT BIOGRAPHY OF SHEENA DUNCAN, 1932

Sheena Duncan was born in Johannesburg in 1932. She was educated at Roedean School in Johannesburg and in the 1950s studied at the Edinburgh College of Domestic Science in Scotland. After qualifying as a Domestic Science teacher she moved to Rhodesia (Zimbabwe).

She returned to South Africa eight years later and worked for the Social Welfare Department of the Johannesburg City Council as a home economics officer.

Duncan is the daughter of the late Jean Sinclair, a founder member of Black Sash, a women's organization working for human rights.

Sheena Duncan joined the Black Sash in 1963, working tirelessly against inhumane laws and the effects of the apartheid on ordinary South Africans, especially women.

She held various positions within the organization including regional chairperson and editor of the Sash Magazine.

In 1975 she became the national president of Black Sash taking over from her mother who had retired the same year from this position.

She wrote several articles, booklets, pamphlets, speeches, especially on issues such as forced removals and pass laws.

In 1970 Sheena Duncan joined the Anglican Church's Challenge Group, a movement that sought to end racism within the church. She also represented the Anglican Church on the South African Council of Churches (SACC) Justice and Reconciliation Division. She became and still is the Honorary Life Vice President of the SACC as well as chair and patron of Gun-Free South Africa and of the Black Sash.

In 1986 she received the Liberal International Prize for Freedom for her outstanding contribution to human rights and political freedom.

She has also been awarded honorary doctorates in Law by the University of the Witwatersrand in 1990, the University of Cape Town in 1991 and the University of Natal in 1995.

Sheena Duncan has had an outstanding career as a public figure involved in the struggle to promote social justice and human rights.

She was and remains fervent activist for these causes.

CLASSIFICATION

A	PERSONAL DOCUMENTS
B	HUMAN RIGHTS
C	ECONOMIC POLICY
D	RELOCATION AND ADVISORY COMMITTEE
E	PROJECTS
F	YOUTH PROGRAMME AND EMPOWERMENT NETWORK
G	COMMUNITY AND INDIVIDUAL DEVELOPMENT ASSOCIATION
H	LOCAL GOVERNMENT ELECTIONS
I	KHOTSO HOUSE AND LIBERTAS BUILDING LIMITED
J	KAIROS EUROPA AND SOUTH AFRICAN FOREIGN AND APARTHEID DEBT
K	MILITARISATION IN SOUTH AFRICA
L	GUN FREE AFRICA
M	JOINT INVESTIGATION TEAM (JIT)
N	DEATH PENALTY
O	SOUTH AFRICAN CHURCHES AND JUSTICE AND RECONCILIATION
P	AIDS RESEARCH INSTITUTE AT UNISA
Q	BLACK SASH
R	TRIP TO GERMANY
S	MISCELLANEOUS

INVENTORY

A. PERSONAL DOCUMENTS (1f)

- A.1 Curriculum Vitae
- A.2 Personal Correspondence 1998-2000.

B HUMAN RIGHTS

- B.1 Human Rights Institute of South Africa.
 - B.1.1 Minutes of meetings 1999-2001
 - B.1.2 Reports on HURISA activities.
 - B.1.3 Financial Statements 1999-2002
 - B.1.4 Correspondence concerning HURISA financial affairs
 - B.1.5 Case of employment and dismissal of the training manager of HURISA.
 - B.1.6 Letter of appointment of a new Executive Director by HURISA
 - B.1.7 Co-operation Agreement between The European Union Foundation for Human Rights in South Africa and Human Rights Institute of South Africa
 - B.1.8 Association Agreement between Human Rights Institute of South Africa "HURISA" and Final Products CC and/or Paula Mc Bride
 - B.1.9 Interim Report to the HURISA Board titled "Rights Africa" concerning HURISA Project, 1999
 - B.1.9.1 Proposal for project "Rights Africa" for an Extended Human Rights Awareness Campaign in South Africa, 17 May 1999
 - B.1.10 Documents related to "Bugarado Project" April, 1999
 - B.1.11 Manual containing Hurisa's Human Resources Policy Statement
 - B.1.12 Draft statements and comments concerning the planned high security Prison in Kokstad and on the therapy programme
 - B.1.13 Pamphlets concerning human rights in South Africa
- B.2 Human Awareness Programme
 - B.2.1 Programme objectives for 1982
 - B.2.2 Minutes of Executive Committee meetings 1980-1982 including Directors Reports
 - B.2.3 Minutes of the Board of Trustees meetings 1980-1982
 - B.2.4 Financial Reports including: statements, balance sheets, salary issues, expenditure and accounts.
 - B.2.5 Monthly and Quarterly Reports of HAP for Natal, Cape Town and Johannesburg regions. 1980-1981
 - B.2.6 Correspondence
 - B.2.7 Publications, various pamphlets and booklets discussing topics like: training courses, seminars and workshops, attitude change, current situation in Zimbabwe, etc.
- B.3 Centre for Applied Legal Studies
 - B.3.1 Annual Reports: January-December 1993 and 1994
 - B.3.2 Annual Reports: January-December 1995 and 1996
 - B.3.3 Minutes of meetings of the Board of Control 1994-1996
 - B.3.4 Budget for 1995
 - B.3.5 Lists of books and academic journal articles.
- B.4 Truth and Reconciliation Commission
 - B.4.1 Statement by the TRC Chairman Bishop Tutu about amnesty applications and guns.
 - B.4.2 Documents related to amnesty granted to Mr Riaz Saloojee, 22 October 1997
 - B.4.3 Submissions on TRC from South African Council of Churches
 - B.4.4 Minutes of SACC Consultation on TRC July-August 1994
 - B.4.5 Act of the Promotion of National Unity and Reconciliation, 1994
 - B.4.6 Comments by Sheena Duncan on TRC.
- B.5 South African Institute of Race Relations
 - B.5.1 Minutes of the Executive and Finance Committees, Johannesburg, 1983
 - B.5.2 Statement of Income and Expenditure for 1983
 - B.5.3 Urbanization Commission of South African Institute of Race Relations and its activities.
 - B.5.3.1 Paper by Prof T.J.D.Fair "Urbanization in South Africa"
 - B.5.4 Notice to Members of Council concerning the Appointments Committee
 - B.5.5 Document discussing "KwaNdebele Consolidation and the Moutse District Dispute". Prepared by Ms C.McCaul, 19/8/83
 - B.5.6 List of suggested briefs for papers concerning issues of labour law, urbanization, housing, etc.
- B.6 Commission on Violence and Non-Violence in South Africa
 - B.6.1 Minutes of Meeting 10th and 11th February 1984; 12/13 March 1982; 18th September 1981
 - B.6.2 Paper entitled: "Power and Violence Today-An Orientation Help". Author unknown.

- B.6.3 Extract from publication: "South Africa in the 80's:Botha and the militarization of South African internal and regional policy" By W.Kuhne
- B.6.4 Paper entitled: "The spiral of violence in South Africa" By R.J.D.Robertson
- B.6.5 Document entitled: "Proposal for the recognition of conscientious objectors who are not recognized by the Defence Act".
- B.6.7 A working paper entitled: "Guidelines for nonviolent action in Situations of immediate conflict" By Charles Walker, 1971
- B.6.8 Document containing information on Non-Violent Intervention Group.
- B.6.9 Guidelines for observers (For Non-Violent Demonstrations, Public Meetings, or other Occasions where there is the Possibility of Violent Reactions)
- B.6.10 Guidelines for Church Groups on how to respond to community crises and protest actions.
- B.6.10.1 Draft Statement on the attitude of the SACC to violence
- B.6.11 Paper from the Conference on Conflict Resolution in Southern Africa entitled: "From Mediator to Advocate. The role of the Centre for Intergroup Studies during 1976 Disturbances" By H.van der Merwe, Cape Town, April,1979

- B.6.12 Non-Violent Action Research Project, Report No 54 entitled: "Dealing with Collective Violence" By A.P.Hare, Dec.1971
- B.6.13 Paper entitled: "Alternatives to Violence" By Prof I.H.Yoder
- B.6.14 Information on workshops related to the violence issues.
- B.6.15 Publications "Non-Violence News" 1979-1983
- B.6.16 Pamphlets on Non-Violence. Not listed.
- B.6.17 A manual for organizers entitled: "Organizing for civil disobedience".
- B.6.18 An article on Domestic Violence written by S Duncan and comments the Domestic Violence Act.
- B.6.19 Documents related to the violence in Richmond including correspondence and newspaper clippings.

- B.7 Peace and Non-Violence Special Venture Investment Trust (SVIT)
- B.7.1 General information on SVIT including: vision, aims, operational plan, background, etc.
- B.7.2 Minutes of the meetings 1999-2000.
- B.7.3 Financial statements for 2001.
- B.7.4 Report of SVIT activities for the period of October 2001-February 2001.
- B.7.5 Documents related to the Appeal of the Nobel Peace Laureates Foundation in connection with projects and campaigns aiming at reduction of global violence and in particular, the suffering of children.

- B.7.6 Correspondence related to the issue of Non-Violence.

- C. ECONOMIC POLICY
- C.1 Macro-Economic Plan.
- C.1.1 Documents related to macro-economic strategy and working plan
- C.1.2 Publications:
 - "Growth, Employment and Redistribution. A Macro-Economic Strategy". Department of Finance, Pretoria
 - "The Growth, Employment and Redistribution Strategy (GEAR): A critical discussion by P. le Roux, University of Western Cape
 - Publication by Presidential Commission to investigate Labour Market Policy. June, 1996
 - "The Government Macro-Economic Strategy". Published in Journal "Towards Democracy", 1996
 - "Southern Africa Report". By R.Louw, vol 14 No32, 1996
 - "Better News on Unemployment". No9, September, 1996
 - Original RDP Manifesto: "Meeting Basic Needs" discussing national economic matters.
 - "The Best and the Worst of Times: South Africa"s Government at half-Term". By R.W. Johnson, October, 1996
 - Address to the National Assembly by Trevor Manuel. Finance Budget Vote on 14 June 1996
- C.1.3 Correspondence related to economic issues.
- C.1.4 Newspaper clippings containing various articles on the national economy.
- C.2 South African New Economics Network.
- C.2.1 Some principles of New Economics for South Africa.
- C.2.2 Paper entitled:"New ways to provide work and incomes". By M. Legum
- C.2.3 Newsletter "Sane Society Network". Issues of 1997
- C.2.4 Various articles on economic issues in the publication "Economic Justice".

- D. RELOCATION AND ADVISORY COMMITTEE
- D.1 Minutes of Relocation Action Committee 1982-1983.

- D.2 Natal Pilot Project.
- D.2.1 Minutes of the Evaluation Committee 1981-1982 including Field reports.

- E. PROJECTS
- E.1 Brook Farm Project concerning the problem of relocations of some black population groups in homelands and proposal for agricultural reform.
- E.1.1 Motivation letter related to the development of Brook Farm written by J. Shepherd for the Trustees of the Diocese of Johannesburg.
- E.2 Women's Project involving fellowship between South African and German women to share experiences of family and church life.
- E.2.1 Document containing details of the Project.
- E.3 Joint Enrichment Project established to work with young people disengaged from education system due to their involvement in political activity.
- E.3.1 Documents containing general information on the organization, like: vision, mission, structure, fundraising, strategy, etc.
- E.3.2 Organizational Plans of JEP.
- E.3.2.1 Plan for the establishment of a Training and Consultancy Unit.
- E3.2.2 Plan for the establishment of an Advocacy Programme.
- E.3.2.3 Plan for the Youth Service within Community Development Programme.
- E.3.2.4 Organizational Capacity Development Plan for the period of January 2002-March 2003.
- E.3.2.5 Plan for the Training Unit entitled: "Strengthening Youth Development in South Africa".
- E.3.2.5.1 A discussion document by JEP entitled: "The integrated approach to Youth Development".
- E.3.3 Youth service within Community Development Programme for the period of June 2002-July 2006 entitled: "Young people as agents for change".
- E.3.4 Diagrams-plans for Gauteng Community Programmes.
- E.3.5 Proposed Process for JEP Management Development Programme prepared by B.Pavlicevic, 31 May, 2001

- E.3.6 JEP Review.
- E.3.7 Report to the Board of JEP on the work of the Training Unit for the period of August-October 2001.
- E.3.8 List of existing and potential projects for the JEP.
- E.3.9 Documents related to staff appointments matters.
- E.3.10 Minutes of the JEP Board Meetings
- E.3.10.1 Minutes of the JEP Board 26 January; 27 February 1998; 29 May 1998
- E.3.10.2 Minutes of the JEP Board Meetings 12 March 1999; 28 May 1999
- E.3.10.3 Minutes of the JEP Board Meetings 20 August 1999; 26 November 1999
- E.3.10.4 Minutes of JEP Board Meetings 1 February ,25 February 2000, 26 May 2000
- E.3.10.5 Minutes of JEP Board Meetings 1 September 2000; 24 November 2000
- E.3.10.6 Minutes of JEP Board Meetings 7 February; 28 February 2001 2 May 2001
- E.3.10.7 Minutes of JEP Board Meetings 4 September 2001
- E.3.11 Financial matters of JEP.
- E.3.11.1 Financial Statements for 1998 and 1999.
- E.3.11.2 Monthly Management Accounts Bank Statements and Internal Audits for the year of 2000.
- E.3.11.3 Financial Statements and Budget for 2001/2002.
- E.3.11.4 Documents related to funding matters of JEP.
- E.3.12 Correspondence concerning JEP Projects, management and staff training.
- E.4 Gauteng Legislature Participation Project.
- E.4.1 Paper containing background of the Project, Nov. 1995
- E.4.2 Draft Document for discussion entitled:" Pilot Project Design".November 23, 1995
- E.4.3 Draft Paper with detailed information assisting the New Legislature of Gauteng to promote democratic participation in the legislature process. November 14th, 1995
- E.4.4 Draft Paper containing background information for Gauteng Legislature Participation Project.
- E.4.5 Minutes of Legislation Watch Group Meeting. 7 Sept.1994

- F. YOUTH PROGRAMME AND EMPOWERMENT NETWORK
- F.1 Document entitled: "Facing the future with courage" containing details about Youth Programme.
- G. THE COMMUNITY AND INDIVIDUAL DEVELOPMENT ASSOCIATION (CIDA)
- G.1 Documents containing information on CIDA City Campus including: legal status, vision, studies, etc.
- G.2 Measurement Systems for Evaluation and Monitoring students at CIDA.
- G.3 Budget and other financial issues.
- H. LOCAL GOVERNMENT ELECTIONS
- H.1 Documents concerning Local Government Elections Task Group

- H.2 Documents published by the Ministry for Provincial Affairs and Constitutional Development and Office of the Public Service Commission regarding the local elections, voter education, constitutional issues.
- H.2.1 Procedure for Applications for exemption from 1 Nov.1995
Election date for Local Government Elections.
- H.2.2 Participation of Public Servants and Educators in the forthcoming local government elections. 22 August 1995
- H.2.3 Local Government Transition Act of 1993.
- H.2.4 Amendment of the Local Government Transition Act of 1993
Under Section 16A of that Act. Proclamation by the President of The Republic of South Africa No 12.174, 1994.
Pretoria,1994
- H.2.5 Provincial Gazette of The Province of Eastern Transvaal. Vol.1,No 4, Nelspruit, 30 September 1994
- H.2.6 Documents related to the local government elections in the Province of Eastern Cape.
- H.3 Documents concerning voters' education.
- H.3.1 Documents illustrating Democracy Education Lobbying Forum (DELF) involvement in Local Government Elections.
- H.3.2 Various documents related to voters education and community elections.
- H.4 Various publications concerning local government elections.
- H.4.1 "National Directory of Transitional Local Authorities". Project Vote/ND1, Cape Town, June 1995
- H.4.2 "Finishing the Job"" Deepening democracy and delivering benefits through successful local government elections.
Project Vote, 1995
- H.4.3 Paper entitled: "Potential Legal Challenges to the Local Government Elections". By P.M. Graham, 10 October 1995
- H.4.4 "Legal Challenges Thus Far". Discussion Paper by R.Mopp, 10 October 1995
- H.4.5 "The Public Opinion Service of Idasa"s Public Information Centre. Press briefing on Local Government Elections". 5
October, 1995
- H.4.6 Leaflets containing information on Local Government Elections.
- H.5. Newspaper clippings.
- H.6 Correspondence of various people involved in the process of local elections.
- H.7 Various documents illustrating involvement of the church in local government elections.
- I. KHOTSO HOUSE AND LIBERTAS BUILDING LTD.
- I.1 Minutes of the Meetings of the Board of Directors for 1991- 1997.
- I.1.1 Security of Khotso House.
- I.2 Annual Financial Statements for: 1989,1990,1991,1993,1994, 996, 1997.
- I.3 Libertas Building Limited.
- I.3.1 Annual Financial Statements for: 1990, 1991, 1993, 1994, 1996, 1997.
- J. KAIROS EUROPA AND SOUTH AFRICAN FOREIGN AND APARTHEID DEBT
- J.1 Documents related to "A Debt-free Walk" from Sweden to Cape Town.
- J.2 Reports on workshops concerning "Apartheid Debt".
- J.3 Media statements on foreign debts.
- J.4 Publications related to Apartheid"s Foreign Debt.
- J.4.1 "Challenging Apartheid"s Foreign Debt". By J.Rudin, 1997
- J.4.2 "War on Poverty Declaration". August, 1997
- J.4.3 "The Economics of South Africa"s Public Debt Problem". Paper presented by S.A.National NGO Coalition, 1997
- J.4.4 "The Economics of Restructuring Public Pension Finance". By NGO Coalition, 1997
- J.4.5 "Apartheid Debt- The pension component". Themba Series.
- J.4.6 "South Africa"s Apartheid Debt". A research paper, 1997
- J.4.7 Draft Declaration: "Apartheid Debt Campaign". Paper issued by Apartheid Debt Steering Committee.
- J.4.8 Address to the National Assembly by Trevor Manuel, Minister of Finance. Finance Budget Vote on the 14th June
1996.
- J.5 Correspondence of various people related to South African debts issues.
- K. MILITARIZATION IN SOUTH AFRICA
- K.1 Publication containing various material on militarization in South Africa.
- K.2 Memorandum on International Police and Military Officers in South Africa. Prepared by A.King, July, 1993

- K.3 "The role of the Security and Order Institutions in Nation- Building". By J.Cilliers, Pretoria, 24 March, 1994
- K.4 Defence Review Document concerning SANDF.
- K.5 "Women and the Military". Paper delivered by S.Duncan in Cape Town on the 17th of July 1982.
- K.6 Various international publications related to military and disarmament issues.
- K.7 Miscellaneous.
- K.8 Conscientious Objectors.
- K.8.1 Various documents defining Conscientious Objectors.
- K.8.2 Material concerning conferences and workshops for the treatment of conscientious objectors.
- K.8.3 Documents related to the national service and position of the Church on the service in S.A.D.F.
- K.8.4 "Freedom of Religion and Conscientious Objection in South Africa". By Gordon Stuart.
- K.8.5 Appendix A to the National Service Act of 1939 containing The Conscience Clause.
- K.8.6 Court Judgement against Charles Yeats concerning military service.
- K.8.7 Correspondence related to the detention in connection with military service refusal.
- K.8.8 Miscellaneous publications.

- L. GUN FREE AFRICA.
- L.1 General information on the organization including aims and objectives, strategy, programmes, etc.
- L.2 Policies and Procedures Manual.
- L.3 National Co-Ordinators Reports 1998 and Minutes of the National Committee Meeting of 12/13 February 1998.

- L.4 Monthly Resource Pack for Active Areas: October 1997, March 1998, May 1998, June-July 1998.
- L.5 Financial matters.
- L.5.1 Financial Policy and Procedures.
- L.5.2 Financial Statements: March, April, June 1998; February, March-December 1999.
- L.6 Progress report for the period of 1998-1999 on audit of all State owned firearms (including Amakhosi) prepared and submitted by superintendent F.T. Steenkamp
- L.7 Progress report to the Minister for Safety and Security. April 1999
- L.8 Document titled: "State-Owned Firearms Unaccounted For". Prepared by S.Duncan, chairperson of GFA, Nov. 1999

- L.9 Arms and Ammunition Amendment Bill, 1998.
- L.10 Papers and articles, local and international.
- L.10.1 "Crime City: An International Perspective on Crime in Johannesburg". By A.Louw, .Shaw, 1998
- L.10.2 "Controlling gun violence in South Africa". The Democratic Party's solution to the proliferation of illegal firearms and gun " related crime. Cape Town, April 1998
- L.10.3 Human Rights Report, January 1998.
- L.10.4 "Buy or Barter". The History and Prospects of Voluntary Weapons Collection Programmes. By S.Meek, March 1998

- L.10.5 "The threatened farmer". By L.Grant, Magnum, May 1998
- L.10.6 "Solving the Problem"" By J.Welch, Magnum, March 1998
- L.10.7 "The Health Sector"s Response to Violence: A National Opportunity". Keynote address by Dr J.Pretorius, July 1997

- L.10.8 "Light Weapons Proliferation in Southern Africa". By C.Smit and A.Vines. London, 1997
- L.10.9 "Toward a Gun-safe Society: Movement Building Strategies". By Advocacy Institute, February 1994, USA

- L.10.10 "The United Nations and your Firearms Rights". UN Publication.
- L.10.11 "Guns and business don"t mix". A guide to keeping your business gun-free. Centre to prevent hand- gun violence.USA, 1997
- L.10.12 "Criminal Justice Reform and Strengtening of Legal Institutions; Measures to regulate firearms. Vienna 1998

- L.11 Miscellaneous publications related to firearm issues.
- L.12 National Strategy regarding firearms control in South Africa
- L.12.1 Document entitled: " National Crime prevention Strategy: Programme Team: Firearms".
- L.12.2 Government"s Plan for the control and reduction of firearms Proliferation in South Africa.
- L.12.3 "Preventing the Proliferation of Small Arms". Implementation Plan.
- L.12.4 Report on proposals for the reform of firearms control in South Africa. By Sir Thomas Thorp, Pretoria, March, 1998

- L.12.5 Main objectives set up for different organizations to assist with firearms control in South Africa.
- L.12.6 Policy regarding the issuing of licenses to possess arms and ammunition submitted to the Minister of Safety and Security in 1994.
- L.12.7 National Strategic intelligence Amendment Bill of 1994.

- L.12.8 Draft White Paper in Service of Safety 1998-2003.
Discussion Document, May 1998.
- L.12.9 Documents issued by Secretariat for Safety and Security related to Firearm Programme.
- L.12.10 Documents related to the Arms Management Programme.
- L.12.11 Miscellaneous.
- L.13 Workshops and Conferences on arms and weapons.
- L.13.1 "Women walking against guns campaign" organized by Wilgespruit Fellowship Centre, June, 1998
- L.13.2 "Guns as a Public Health Issue: Firearm Related Deaths and Injuries in South Africa". By C.Taylor, 1998.

- L.13.3 "Time to abolish war". Peace Conference in the Hague 11-16 May, 1999
- L.13.4 International Conference for Crime Prevention Partnership to Build Community Safety. 26-30 October 1998, Johannesburg
- L.13.5 Plan for the Project: Strategy to Prevent the Proliferation of Arms and Ammunition. By Deputy National Commissioner SAPS, M.J.Bester.
- L.13.6 Workshop on Statistical Research for "Violent Crimes Committed with Firearms" April, 1999
- L.14 Correspondence regarding firearms issues in Kwazulu-Natal.
- L.14.1 Correspondence to Prof. Nxumalo.
- L.14.2 Correspondence to Superintendent F.T.Steenkamp.
- L.14.3 Correspondence to Kishore Harie.
- L.14.4 Other correspondence and emails.
- L.15 Correspondence and emails concerning various firearms issues.
- L.15.1 Letters from Sheena Duncan to superintendent F.T. Steenkamp.
- L.15.2 Letters to Bernie Fanaroff.
- L.15.3 Letters to Piko Mbambo.
- L.15.4 Letters to Jakes Jacobs.
- L.15.5 Letters to Prof. Charles Villa-Vincencio.
- L.15.6 Letters to Mr T.Mokgoro
- L.15.7 Other correspondence of different people involved in the firearms issues.
- L.16 Newspaper clippings and emails regarding firearms and weapons.
- L.16.1 Newspaper cuttings for the period of 1998-1999.
- L.16.2 Printed emails for the year of 1998.

- M. JOINT INVESTIGATION TEAM (JIT)
- M.1 General information on the organization including the purpose of JIT, its Action Plan,etc.
- M.2 Documents informing about an appointment of Sheena Duncan as Facilitator of JIT.
- M.3 Document compiled by the Committee of Inquiry into the Central Firearm Registry; Inadequate testing of firearm license applicant"s criminal record (top secret document).
- M.4 "Missing Weapon Report of Transkei Defence Force" and other documents concerning non returning of government firearms old Ciskei Police (confidential documents).
- M.5 Documents related to an Audit of All State Owned Firearms.
- M.6 Progress Report to the Cabinet Committee on Intelligence. April 1999
- M.7 Central Firearms Register with objectives for different tasks concerning firearms.
- M.8 Document concerning the renewal of firearms licenses. September 2000
- M.9 Documents related to Gauteng Association of Local Authorities.
- M10 Tests related to determining of JIT progress.
- M11 Documents related to an issue of government firearms considered to be lost or stolen.
- M.12 Contact details of officials from Local Government of all Provinces and all Local Authorities.
- M.13 Documents related to activities, future and closure of Joint Investigation Team.
- M.14 Correspondence.
- M.14.1 Letters related to firearms audit and other gun"s issues in The Province of Eastern Cape.
- M.14.2 Letters to superintendent F.T.Steenkamp related to various firearms issues, like proposal for firearms amnesty, audit of state owned guns,etc.
- M.14.3 Other correspondence concerning firearms matters.
- M.15 Miscellaneous.

- N. DEATH PENALTY
- N.1 Amnesty International Report "The Death Penalty". Published in 1979 in London.
- N.2 Publication entitled: "Africa a new future without the Death Penalty". April 1997
- N.3 Pamphlets containing information on death penalty issues.
- N.4 Death Penalty (Capital Punishment) in South Africa.

- N.4.1 Various documents related to Capital Punishment in South Africa including some correspondence and two speeches given by Sheena Duncan.
- N.4.2 Document containing answers given by the Minister of Justice regarding Capital Punishment. May 1988.
- N.4.3 Documents with details concerning people on death row for politically related and other offences.
- N.4.4 Memorandum and other documents on death sentence of Robert McBride. 3 August 1989.
- N.4.5 Society for the Abolition of the Death Penalty.
- N.4.5.1 Amendments to the Constitution.
- N.4.5.2 National Circular, 20 June 1989 and short reports from the regions.
- N.4.5.3 Newsletter of the Society, November 1989 and some other documents containing information on the meetings of the Society.
- N.4.5.5 Publication entitled: "Death by Decree: South Africa and the death penalty". 1991
- N.4.6 Minutes of a meetings of the Abolition of Capital Punishment Group (Hanging Group). 1988-1989
- N.4.7 Miscellaneous documents on the Death Penalty.
- N.4.8 Publications:
 - "Here comes The Hangman". By The Black Sash, May/July 1967
 - "Appointment with the hangman". By Frontline, April/May 1998
 - "The Death Penalty in South Africa". By Human Rights Commission , October, 1989
 - "The living dead: Living on death row". By L.Vogelman
 - "Profile of a death row prisoner". By J.Bekker, 1989
 - "An unnatural way to die". By H.Hillman, 1983
 - "The Nuremberg Factor". By John Dugard.
 - Resource List for F.O.R. Capital Punishment Programme.
- N.4.9 South African Council of Churches (SACC) and its position on the Death Penalty.
- N.4.9.1 Publications by church people related to Capital Punishment:
 - "Capital Punishment". By Reverend S.Jacobs, 1982
 - Working paper for a proposed campaign against Capital Punishment. By Rev. S.Jacobs, June, 1988
 - "The lawful taking away of human life in South Africa and some attendant aspects". By Rev. T.Tlhacone.
 - "Naming The Devil" (Draft).
 - "Alone on Death Row: The Case of Evelina de Bruin". By J.Cock & L.Vogelman, Wits University
 - "Death Penalty. Capital Punishment in South Africa and the Scriptures. PCSA publication, 1984
- N.4.9.2 Documents illustrating the activities of an organization called "Save the Patriots" including the ones related to the Namibians on the Death Row.
- N.4.9.3 Various documents related to capital punishment.
- N.4.9.4 Correspondence related to Death Penalty issues.
- N.4.9.5 Newspaper cuttings related to Death Penalty matters. 1980-1981; 1987-1988; 1994
- O. SOUTH AFRICAN CHURCHES AND JUSTICE AND RECONCILIATION
- O.1 Preliminary work programme for 1983 of the SACC Division of Justice and Reconciliation.
- O.2 Response to the evaluation of the activities of the SACC Division of Justice and Reconciliation in the memorandum of the South African police submitted to the Eloff Commission.
- O.3 Report on the Division of Justice and Reconciliation submitted to the SACC National Conference. June 1983
- O.4 Minutes of the Justice and Reconciliation Committee Meetings of the years 1983-1984.
- O.5 Statements by The United Congregational Church of Southern Africa concerning the Defence Amendment Bill and Human Rights.
- O.6 Programme of Human Relations and Reconciliation.
- O.6.1 Overview of the Programme and its purposes.
- O.6.2 Steps for implementing the programme.
- O.6.3 Introduction to the Programme.
- O.6.4 Report on Progress of the Programme in the Diocese of Johannesburg. May 1973
- O.6.5 Report of the Study Group to Diocesan Standing Committee. April, 1973
- O.6.6 Documents of Provincial Standing Committee:
 - Report from the Department of Education, Nov.1971
 - Report of the Provincial Challenge Group, Nov. 1971
 - Proposal to develop a "Pilot Project" in Community Development
- O.6.7 Minutes of the Churches" Task Force on Human Rights.5th of March 1984
- O.6.8 Miscellaneous.
- O.7 The South African Council of Churches.
- O.7.1 Constitution of 1st of November 1995 and Work Programme for 1984.

- O.7.2 Minutes of Executive Committee meetings and report of the General Secretary of the SACC, 1996.
- O.7.3 Financial Reports.
- O.7.3.1 SACC Financial Reports to a Management for the year ended 31 December 1995.
- O.7.3.2 Revised Budget Allocations for 1996.
- O.7.3.3 Annual Financial Statements of the Western province Council of Churches for the year 1994.
- O.7.3.4 Income, Expenditure Statements and Designated Funds for 1996.
- O.7.3.5 Proposal for Khotso House Financing, May 1996.
- O.7.3.6 SACC " Affiliation Fees. Proposal to Executive/Finance Committee for July 1996.
- O.7.3.7 Minutes of the Finance Administration Committee Meetings of January & May 1996.
- O.7.3.8 Budget of the Bryanston Conference Centre. 1995
- O.7.3.9 Documents related to closing of the Jacaranda Trust.
- O.7.3.10 Reports, statements and speeches at SACC conferences.
Resolutions of the 1983 SACC National Conference
Statement by the President of the Conference of the Methodist Church of South Africa on the proposed New Constitution . 12 September 1983
Report on: Consultation of Church Representatives on Racism in S.A. at the conference in Hammanskraal. February 1980.
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Statement by Bishop Desmond Tutu calling for rejection of the New Constitution. September 1983
Report containing historical review of the SACC and its activities.
Speech at the CCN'S "Ecumenical Theological Consultation for Pastors, Theologians and Church Leaders On Security Legislation in Namibia 21 Sept. 1983
Address of Dr W. Kistner at the EKD-Synod at Worms in October 1983
Paper entitled: "Towards a Relevant Ministry in the South African Context: Some suggestions for inclusion in Courses on pastoral theology and pastoral ethics".
Presentation for Inter-Religious Conference related to Antiterrorism.
Report of the Commission of Inquiry into the SACC. 27 February 1984
Statements made by Nyanga site people in 1982 in the St. George's Cathedral in Cape Peninsula concerning the desire to live and work together as families in order to support themselves.
- O.7.3.11 Statements by Joint Church Society/Nation Department concerning the New Constitution Bill of South Africa.
- O.7.3.12 Commission on Christian Education.
- O.8 Church of the Province of South Africa (CPSA)
- O.8.1 Report of the Second Partners-In-Mission Consultation.
- O.8.2 Supplementary Report of the Commission on Provincial Departments and Committees. August 1980
- O.8.3 Minutes of meetings of CPSA Committee of Justice and Reconciliation for the period of 1981-1982 and Director's Report on Urban Mission Projects. February 1981
- O.8.4 CPSA and its approach towards resettled people.
- O.8.5 Correspondence on issues like: resettlements, militarism, racism, etc.
- O.8.6 Paper presented at the conference of Southern African Council of Catholic Social Service entitled: "How the Combined Churches can serve the marginalized Communities " Diakonia".
- O.8.7 Report prepared by the Department of Education discussing the position of CPSA on the church in Lesotho.
- O.8.8 Report on visit to the Church in Mocambique, September 1980. Prepared by D.Bruno, CPSA
- O.8.9 A summary of research results obtained by the Ecumenical Research Unit titled: "Religion, Race and Reconciliation".
By T.D.Verryn
- O.8.10 Speech delivered by Prof.J.A.Van Rooyen titled: "Thoughts on prisoners rights, with special reference to the right to education". Cape Town, May 1979
- O.8.11 Statement of Churches in Namibia concerning compulsory military service in this country.
- O.8.12 Report of the special meeting of the Provincial Standing Committee on the church's response to the State of the Nation . CPSA, Johannesburg 1978
- O.8.13 Miscellaneous.
- O.8.14 Various documents related to a matter of retirement housing for clergy.
- O.8.14.1 Retirement Housing for Clergy Commission Reports. 1983-1984
- O.8.14.2 Various documents on some legislation relevant to the provision of retirement housing for clergy.
- O.8.14.3 Response from different dioceses related to the matter retired clergy housing.
- O.8.14.4 Correspondence regarding retirement housing for clergy.
- O.8.14.5 Miscellaneous.
- O.9 Diocese of Johannesburg. CPSA
- O.9.1 Minutes of the meetings of the Diocesan Council of 1972; 1973, 1980, 1981.
- O.9.2 Minutes of the meetings of the Parktown Parish Council.

- O.9.3 Minutes of the Challenge Group.
- O.9.4 Circulars issued by the Diocese of Johannesburg.
- O.9.5 Documents related to St. George"s Church in Johannesburg.
- O.9.6 Documents containing information on the Ministry of Women.
- O.9.7 Financial Records of Diocese of Johannesburg, which include: lists of donors and income as well as expenditure accounts.
- O.9.8 Correspondence concerning involvement of Diocesan Council in different activities and programmes.

- O.9.9 Miscellaneous.
- O.10 Resettlements and forced removals. SACC Task Force On Relocations.
- O.10.1 Minutes of the meetings of the Task Force on Relocations. 1982-1983
- O.10.2 Reports on the land issues from different regions of S.A.
- O.10.3 Documents related to resettlement of Mgwali people of The Eastern Cape.
- O.10.4 Documents illustrating land issue of kaNgwane.
- O.10.5 Summary of the Development Trust and Land Act 18 of 1936.
- O.10.6 Publications:
AFRA Factsheets No 2-4; No 15-18
"The Myth of Voluntary Removals". By A.Claasens
"Pilgrimage of Pain". Working Document No1, SACC, July 1982
- O.10.7 Newspaper cuttings related to the land and resettlements issues.
- O.10.8 Correspondence containing information on re-locations land issues.
- O.10.9 Miscellaneous publications.
- O.10.10 National Religious Programme of Healing and Cleansing.

- P. AIDS RESEARCH INSTITUTE AT UNISA
- P.1 Draft document on establishment of an AIDS Research
Research Institute at UNISA Campus " Pretoria.
- Q. BLACK SASH (See also AE862)
- Q.1 Black Sash Transvaal Housing Committee"s Report on Alexandra.
- Q.2 Documents related to the National Conference, March 1984
Presidential Address
Publication "The Road to Khayelitsha- and beyond Black Urban & Human Rights: Cape Town 1853-1984".

- Q.3 Documents discussing issues of Black Consciousness in South Africa.

- R. TRIP TO GERMANY
- R.1 Programme of the visit.
- R.2 Report on the visit to Germany, May 1980
- R.3 Publications:
"Avenues and Blind Alleys in the Field of African Policy".
"Republic of South Africa: Is Partition a Solution"" By J.Blenk/K.von der Ropp, 1997
- R.4 Report on the Social Conduct of Subsidiary Companies of German Firms in South Africa. Ed. By R.Hermle, April 1979
- R.5 Correspondence related to Mrs Duncan"s trip to Germany.
- S MISCELLANEOUS
(Various documents and publications not listed)