

AM21

SOWETO CIVIC ASSOCIATION CONSTITUTION

Bew "AM21"

1. PREAMBLE

WHEREAS, WE the people of SOUTH AFRICA, recognising the need for every community to organise against

- 1.1.1. Crititcal shortage of houses
- 1.1.2 High rentals and electricity accounts
- 1.1.3 Lack of proper social amenities
- 1.1.4 Shortage of educational facilities
- 1.1.5. INADEQUATE medical facilities
- 1.1.6 Inadequate transport facilities

~~NOTIFY~~ FURTHER, THAT

- 1.2.1 Every community has the right to express its grievances openly.
- 1.2.2 All the people of SOUTH AFRICA have a right to full and direct participation on all levels of the decision making process in an unfragmented SOUTH

AFRICA.
We call on all concerned residents, who ~~realize that is is only ourselves who can~~ bring change to hereby adopt this constitution.

2. NAME

The name of this organisation shall be the SOWETO CIVIC ASSOCIATION (SCA) hereinafter referred to as the ASSOCIATION.

3. AIMS AND OBJECTS

The association shall seeks

- 3.1 To build an organisation that is non-racial and democratic in principle ~~and~~ character;
- 3.2 To encourage civic, social, economic, educationa, sporting, cultural, and other related activities in the interests of the community;
- 3.3 To strive for democratic decision making, and participation at all levels;
- 3.4 To strive towards the improvement of the living condition of the people;
- 3.5 To act on behalf of and to represent the people of SOWETO;
- 3.6 To co-operate with any organization/committee and or group with similar aims and objectives;
- 3.7 To oppose government created dummy institutions;

4. MEMBERSHIP

Any member of the community who is not under the age of 18 year, shall be eligible for membership/.....

for membership of the Association;

4.1 ASSOCIATE MEMBERSHIP

- 4.1.1 Any group including amongst others religious, cultural, sporting, and other special INTEREST groups may become members of the association;
- 4.1.2 Such application for membership shall be lodged with the general secretary of S.C.A.
- 4.1.3 Application shall be submitted together with the application^{rds} constitution;
- 4.1.4 Applicants shall furnish any other information as may be required by S.C.A. executive committee;
- 4.1.5 Applicants shall be required to subscribe to this constitution.

5. STRUCTURE .

The Association shall consist of the following organisations:-

- THE EXECUTIVE COMMITTEE
- THE INTER BRANCH
- LOCAL BRANCHES AND -THE $\frac{1}{2}$
- ANNUAL GENERAL MEETING.

5.1 THE EXECUTIVE COMMITTEE

The EXECUTIVE COMMITTEE shall consist of :

- (a) THE PRESIDENT
- (b) THE DEPUTY PRESIDENT
- (c) THE VICE PRESIDENT
- (d) THE PUBLICITY AND CORRESPONDENCE SECRETARY
- (e) THE ORGANISING SECRETARY
- (f) THE RECORDING SECRETARY
- (g) THE TREASURER
- (h) THE ADDITIONAL MEMBER

5.2 THE INTER-BRANCH

The Inter Branch shall consist of

- (a) Two appointed representative from each branch of the ASSOCIATION and
- (b) The EXECUTIVE COMMITTEE of S.C.A.

5.3 THE ANNUAL GENERAL MEETING

It shall be the supreme and policy-making body of the Association and shall comprise of/.....

of

- (a) the EXECUTIVE COMMITTEE
- (b) ten delegates from each branch
- (c) observers who are members of LOCAL BRANCHES of the Association.

6. DUTIES OF OFFICE BEARERS

6.1 THE PRESIDENT

- 6.1.1 Shall chair all executive committee meetings;
- 6.1.2 Shall together with the PUBLICITY and CORRESPONDENCE secretary make all emergency press statements;
- 6.1.3 Shall represent the association whenever necessary and shall perform all other duties that ^{are} customary to this office;

6.2 THE DEPUTY PRESIDENT

- 6.2.1 He shall assist the PRESIDENT IN THE execution of his duties and in the absence of the PRESIDENT, his powers shall devolve in the DEPUTY PRESIDENT.
- 6.2.2 He shall chair all meetings of the INTER-BRANCH.

6.3 THE VICE PRESIDENT

- 6.3.1 Shall act as chairperson of INTER-BRANCH when the DEPUTY PRESIDENT is absent.
- 6.3.2 Shall assist the PRESIDENT and DEPUTY PRESIDENT in their tasks.

6.4 PUBLICITY AND CORRESPONDENCE SECRETARY

- 6.4.1 Shall together with the President make emergency press statements;
- 6.4.2 Shall act as a minute secretary in all INTER-BRANCH meetings;
- 6.4.3 Shall convene a joint meeting of all secretaries to ensure proper co-ordination of the SECRETARIAT.

6.5 ORGANISING SECRETARY

- 6.5.1 Shall ensure that defunct branches are revived.
- 6.5.2 Shall visit branches and monitor their growth.
- 6.5.3 Shall supply the EXECUTIVE COMMITTEE and the INTER-BRANCH with detailed reports on the state of branches from time to time.

6.6 RECORDING SECRETARY

SHALL BE RESPONSIBLE FOR:

- 6.6.1 Keeping records as may be required.
- 6.6.2 The correspondence of S.C.A.
- 6.6.3 The general/.....

- 6.6.3 The general office and administrative work of S.C.A.
- 6.6.4 Other duties as may become necessary from time to time.

6.7 TREASURES SHALL BE RESPONSIBLE FOR:

- 6.7.1 Keeping a full set of books relating to accounts;
- 6.7.2 Collecting affiliation fees;
- 6.7.3 Preparing and circulating an annual report of accounts, which will include statements of income and expenditure, balance sheet and auditor's report.
- 6.7.4 Perform all other relevant duties as delegated by the EXECUTIVE COMMITTEE.

6.8 ADDITIONAL MEMBER

- 6.8.1 Will assist as and when services are required.

7. POWERS OF CO-OPTION

The executive shall be empowered to co-opt other members on the executive as the need arises.

8. FINANCES

- a) The association shall see to the management of its own assets and liabilities.
- b) The fiscal year of the association shall end of 31st December of each ~~Annual~~ ^{Year} ~~General Meeting~~.
- c) The association shall open an account with any registered bank.
- d) The treasures shall be responsible for the safe of, and shall keep register of all capital ASSETS.
- e) The President, secretary and treasurer shall be empowered to withdraw funds on behalf of the Association.

B. A C C O U N T S .

- a) The Executive shall cause books of accounts and such books of accounts as may be necessary or required so as to reflect a ~~time~~ ^{proper} statement of the association affairs, its assets and liabilities, which books of accounts shall be kept at the registered office of the association or at such other place or places as the committee shall deem fit and shall always be open to its inspection.
- b) The Executive shall ~~from time to time~~ determine whether and to what extent and ~~at what time and places~~ and under what conditions or regulations the accounts and books of the association shall be open to the inspection of members not being members of the general membership. No member of the association (not being a member of the Executive committee) shall have the right of inspecting any account or book or/.....

or book or documents of the association ^{unless so} ~~except as conferred~~ or authorised by the Executive Committee or by ^{a resolution at an} ~~the association on the~~ annual General Meeting.

9. VOTING

9.1 AT ANNUAL GENERAL MEETING

- 9.1.1 Only delegates ~~of affiliate members~~ shall be allowed to vote on resolutions. *and in the presence of*
- 9.1.2 Only delegates shall be allowed to vote in election of office bearers.
- 9.1.3 Each ~~affiliate~~ shall be allowed 10 votes relating to the allowed number of delegates. *Each delegate shall be allowed 10 votes.*
- 9.1.4 Associate members shall be allowed to attend conference as observers. They shall required the permission of the house to obtain speaking rights.

9.2 AT INTER-BRANCH

- 9.2.1 Only delegates ~~of affiliate members~~ shall be allowed to vote on resolutions. *will constitute a quorum at every inter-branch meeting.*
- 9.2.2 ~~Only delegates of affiliate members shall be allowed to vote on~~ procedural motions. *Inter-branch to be held at least once a month.*
- 9.2.3 Associate members shall be allowed automatic speaking rights.

11. TERMINATION OF OFFICE

10.1 The termination of office of any executive member shall be passed by a two third majority of council. *Inter-branch*

10.2 Automatic termination of office shall apply if an executive member fails to attend three consecutive executive meetings without valid reason.

10.3 The executive shall be empowered to prevent individuals from participating in the activities of S.C.A. and its affiliates, if it is found that such individual has conducted himself in a manner that violates the principles, beliefs and aim of this constitution. *Contrary to the aims, objects and policies of the association by causing him to be suspended or expelled from the association.*

12. VOTING OF NO CONFIDENCE

12.1 A vote of no confidence in any member or affiliate shall be passed in a member or affiliate behaves in a manner inconsistent with the spirit, aims and objectives of the constitution.

12.2 A vote of no confidence shall be passed by a two thirds majority of ANNUAL GENERAL MEETING OR SPECIAL MEETING. *Under branch.*

13. STATUS

13.1 DISSOLUTION

- 1. In the event of the Association disbanding due to any circumstances or agent, the President of the association shall call an emergency meeting of the Executive Committee and if possible the Annual General Meeting upon the cause for dissolution.
- 2. The Executive Committee shall first convince itself through legal advise that indeed the life/.....

be used in the...

~~indeed the life of the association is seriously endangered to the extent of
warranting dissolution~~

14.2. The Executive Committee or Annual General Meeting shall ~~then sell~~^{then sell} the existing property of the association to defray costs and then apportion the remaining assets to Black Organisation^{C.F.} of institutions whose aims and objects are in consonant with those of the Association.

SOWETO CIVIC ASSOCIATION CONSTITUTION

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1. PREAMBLE

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- 1.1.1 Critical shortage of houses
- 1.1.2 High rentals and electricity accounts
- 1.1.3 Lack of proper social amenities
- 1.1.4 Shortage of educational facilities
- 1.1.5 Inadequate medical facilities
- 1.1.6 Inadequate transport facilities

BELIEVING THAT

- 1.2.1 Every community has the right to express its grievances openly.
- 1.2.2 All the people of SOUTH AFRICA have a right to full and direct participation on all levels of the decision making process in an unfragmented SOUTH AFRICA.
- 1.2.3 And BELIEVING FURTHER that it is only through the efforts of the oppressed people themselves and through their organisations that SOCIAL change can be brought about, hereby call on all concerned residents to adopt this constitution.

2. NAME

The name of this organisation shall be the SOWETO CIVIC ASSOCIATION (SCA) hereinafter referred to as the ASSOCIATION.

3. AIMS AND OBJECTS

The association shall seek to

- 3.1 To build an organisation that is non-racial and democratic in principle and character;
- 3.2 To encourage civic, Social, ECONOMIC, Educational, sporting, cultural, and other related activities in the interests of the community;
- 3.3 To strive for democratic decision making and participation at all levels;
- 3.4 To strive towards the improvement of the living condition of the people;
- 3.5 To act on behalf of and to represent the people of SOWETO;
- 3.6 To co-operate with any organization/committee and or group with similar aims and objectives;
- 3.7 To oppose local government institutions that are not representative of the people.

4. MEMBERSHIP

Any member of the community who is not under the age of 18 year, shall be eligible for membership of the Association;

- 4.1 ASSOCIATE MEMBERSHIP/.....

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- 4.1.1 Any group including amongst other religious, cultural, sporting, and other special interest groups may become members of the association;
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- 4.1.3 Application shall be submitted together with the applicants constitution;
- 4.1.4 Applicants shall furnish any other information as may be required by S.C.A. executive committee;
- 4.1.5 Applicants shall be required to subscribe to this constitution.

5. STRUCTURE

The association shall consist of the following organisations:

- THE EXECUTIVE COMMITTEE
- THE INTER-BRANCH
- LOCAL BRANCHES and the
- ANNUAL GENERAL MEETING.

5.1 THE EXECUTIVE COMMITTEE

The EXECUTIVE COMMITTEE shall consist of:

- (a) THE PRESIDENT
- (b) THE DEPUTY PRESIDENT
- (c) THE VICE PRESIDENT
- (d) THE PUBLICITY AND CORRESPONDENCE SECRETARY
- (e) THE ORGANISING SECRETARY
- (f) THE RECORDING SECRETARY
- (g) THE TREASURER and
- (h) AN ADDITIONAL MEMBER

5.2 THE INTER-BRANCH

The Inter-Branch consist of:

- (a) Two appointed representatives from each branch of the ASSOCIATION and
- (b) The EXECUTIVE COMMITTEE of S.C.A.

5.3 THE ANNUAL GENERAL MEETING

It shall be the supreme and policy-making body of the Association and shall comprise of:

- (a) the EXECUTIVE COMMITTEE
- (b) ten delegates from each branch
- (c) observers who are members of LOCAL BRANCHES of the Association and
- (d) invited observers

6. DUTIES OF OFFICE BEARERS/.....

DUTIES OF OFFICE BEARERS

6.1 THE PRESIDENT

- 6.1.1 Shall chair all the executive committee meetings;
- 6.1.2 Shall together with the PUBLICITY and CORRESPONDENCE secretary make all emergency press statements;
- 6.1.3 Shall represent the association whenever necessary and shall perform all other duties that are customary to this office.

6.2 THE DEPUTY PRESIDENT

- 6.2.1 He shall assist the PRESIDENT IN THE executive of his duties and in the absence of the PRESIDENT, his powers shall devolve in the DEPUTY PRESIDENT.
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- 6.3.2 Shall assist the PRESIDENT and DEPUTY PRESIDENT in their tasks.

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- 6.6.1 Keeping records as may be required.
- 6.6.2 The correspondence of S.C.A.
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- 6.6.4 Other duties as may become necessary from time to time.

6.7 TREASURER BE RESPONSIBLE FOR:

- 6.7.1 Keeping a full set of books relating to accounts;
- 6.7.2 collecting affiliation fees;
- 6.7.3 Preparing and circulating an annual report of accounts, which will include statements of income and expenditure, balance sheet and auditor's reports./.....

report.

6.7.4 Perform all other relevant duties as delegated by the EXECUTIVE COMMITTEE.

6.8 ADDITIONAL MEMBER

6.8.1 Will assist as and when service are required.

7. POWERS OF CO-OPTION

The executive shall be empowered to co-opt other members on the executive as the need arises.

8. FINANCES.

- (a) the association shall see to the management of its own assets and liabilities.
- (b) The fiscal year of the association shall end of 31st December of each year.
- (c) The association shall open an account with any registered bank.
- (d) The treasurers shall be responsible for the safe-keeping of and shall keep register of all capital assets.
- (e) The President, secretary and treasurer shall be empowered to withdraw funds on behalf of the ASSOCIATION.

ACCOUNTS.

- (a) The executive shall cause books of accounts and such books of accounts as may be necessary or required so as to reflect a proper statement of the association affairs, its assets and liabilities, which books of accounts shall be kept at the registered office of the association or at such other place or places as the committee shall deem fit and shall always be open to its inspection.
- (b) The executive shall determine whether and to what extent and under what conditions or regulations the accounts and books of the association shall be open to the inspection of members not being members of the general membership. No member of the association (not being a member of the Executive committee) shall have the right of inspecting any account or book or documents of the association unless so authorised by the Executive Committee or by a resolution at an annual general meeting.

9. VOTING

9.1 AT ANNUAL GENERAL MEETING

9.1.1 Only delegates shall be allowed to vote in elections of office bearers and in the passing of resolutions;

9.1.2 Each branch shall be allowed ten delegates each of whom will have one vote;

9.1.3 Associate members shall be allowed to attend the ANNUAL GENERAL MEETING as observers. They shall, however, be required the permission of the house to obtain speaking rights

9.2 AT INTER-BRANCH /.....

9.2 AT INTER-BRACH

9.2.1 Fifteen delegates will constitute a Quorum at every inter-branch meeting.

9.2.2 Inter-brach meetings to be held at least once a month.

9.2.3 associate members shall be allowed automatic speaking rights.

10. LOCAL BRACHES

9.3.1 Minimum of 15 shall constitute a branch of the association.

9.3.2 Each branch will have the following office bearers who shall be elected at the branch AGM :

9.3.3 (a) The chairper son.

(b) The secretary.

(c) The treasurer.

(d) Two additional members.

10.3.3 Branch meetings to be held at least once every two weeks.

11 TERMINATION OF OFFICE

11.1 The termination of office of any executive member shall be passed by two - thirds majority of members present at INTERBRANCH.

11.2 Automatic termination of office shall apply if an executive member fails to attend three consecutive executive meetings without valid reason.

11.3 The executive shall be empowered to discipline any person who acts contrary to the aims, objectives and policies of the association by causing him to be suspended or expelled from the association.

12. VOTING OF NO CONFIDENCE

12.1 A vote of no confidence in any member or affiliate shall be passed in a member or affiliate behaves in a manner inconsistent with the spirit, aims and objectives of the constitution.

12.2 A vote of no confidence shall be passed by a two thirds majority of ANNUAL GENERAL MEETING

13. STATUS.

The association shall have the right to sue and be sued in its own name.

14 DISSOLUTION

14.1 The association shall be dissolved by a two thirds majority of AGM.

14.2 The Executive Committee or ANNUAL GENERAL MEETING shall then sell the existing property of the association to defrey costs and then apportion the remaining assets to organisations or institutions whose aims objects are in consonant with those of the Association.

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