

Graphics meeting -- 8 Nov. 1982.

Present: Thami, Judy, Ellen

Agenda: Holland; Financial report; Shades Poster; Dec, 16 poster; Brochure; Greeting cards; Co-op calander; Medu Calander.

1. Holland. Holland has requested us to bring all Medu products: t-shirts, posters etc.

Agreed to look into possibility of reproducing Medu products abroad.

a. Greeting cards: Judy to get posters reduced to print as cards.

b. Brochure: ~~As~~ P and R has refused to write the words for this without reference to the new Editorial Board: Graphics would like to emphasise the importance we feel such a brochure should have, and the urgency in producing it in order to take to Holland. Graphics therefore suggests to the executive that they request P and R to produce the words without waiting for a meeting of the editorial board, which does not appear imminent.

c. Calander for Medu: Judy to look into costs and begin production.

2. Editorial Board: Graphics has not been informed that our products need to be approved by the new Editorial Board; ~~XXXXX~~ although this board is ~~xx~~ (the executive informs us) "responsible" for all Medu products, we have not yet been told a procedure to follow in relation to the Board. Since we are under pressure to produce by certain ~~dates~~ <sup>other</sup> dates we will continue to produce as necessary until informed ~~otherwise~~. We request clarification from the executive.

3. Shades posters: Shades cast has asked that both Judy and Ellen print the posters they have designed. Graphics to do so.

4. Dec 16 poster -- Thami to develop; given strong image suggested wording to be onkly "Dec 16 -- South African Hero's Day".

5. Co-op calander: Judy to find out final details and estimate; Ellen to do lay-out.

6. Financial: Money left ffrom light-box, we are informed, can be used for other capital equipment. Suggest we share costs of buying a good second-hand electro-scanner with P and R. Suggestion adopted by meeting.

Marion asked to buy stuff on list in Johannesburg.

Treasurer to find out if any untied money is available for Thami and Judy to buy supplies as available in Europe.

7. Xmas cards for Cuso: Cuso asks for 100 cards of Botswana-- could also be sold elsewhere. Ellen mandated to produce. ~~XXXXX~~ Head of graphics to also ask Cordon, Chris and Eric for designs.

8. AOB --none.

CLOSURE.

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